



BELLEVUE COMETS
COMMUNITY SCHOOL DISTRICT

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March 14 Comet Highlights (from the Board Meeting on March 13, 2023)

March 22	2-Hour Early Dismissal for Students; Teacher Professional Learning
April 7-11	Spring Break - NO School for students 7-11; Teacher Professional Learning on April 11
April 18	ACT Testing for Juniors (voluntary; encouraged)
April 26	2-Hour Early Dismissal for Students; Teacher Professional Learning
May 10	2-Hour Early Dismissal for Students; Teacher Professional Learning
May 27	Graduation

To view a calendar of events see the following link:

<https://www.rivervalleyconference.org/public/genie/628/school/1/>

Notes for the March 13 Board Meeting

APPROVED - Consent Agenda

Open Enrollment Requests

- Kyra Struve (23-24 school year) - 6th Grade - Andrew to Bellevue

Approve Resignations - None at this time.

Approve Recommendations to Hire

- Abbey Skrivseth - School Business Official/Business Manager/Board Secretary - Abbey's resume is at the end of the notes, and it will show that she is a very qualified individual for this position. Her experiences with the city as the city clerk/city administrator who supervises many departments, working with a variety of funds, and accounting were key reasons for her selection and recommendation. Abbey will be an outstanding individual for this position and will serve the Bellevue CSD very well in the future.
- Chelsey Junk - MS/HS Administrative Assistant - Chelsey has good experience in multi-tasking, organizational skills, and many other areas that make her an ideal candidate for this position. We had around 25 applicants for the position and interviewed 7 finalists. Chelsey stood out among the very talented group of applicants and interviewees.
- Kevin Petesch - Assistant High School Soccer Coach - With the number of students out for soccer (18-20 in each), it is appropriate to have an assistant coach to work with both teams collaboratively. Kevin has an interest in soccer, has assisted with youth soccer in the past, and has

the desire to be involved. Coach Gary Penniston (Boys) and Stephanie Penniston (Girls) are both excited to have him join the program.

- Chase Junk - Assistant High School Track Coach - We have been discussing adding an additional assistant coach for track and field for the last several years, and with the demands of the multiple events, this appears to be a good time to add an assistant. This is also in accordance with many other track and field programs and their amount of assistant coaches. Chase has been a volunteer for the last 1-2 years and has performed this role well.
- Clint Michels - Volunteer Assistant Track Coach - Clint has an interest in assisting with the track program, and we believe he has knowledge that he can offer our student-athletes in track and field.

Recognize any Visitors

Dale Junk (Tri-State Buildings); Frank Reisen (Tri-State Buildings); Abbey Skrivseth; Brett Ernst

Financial Audit of FY22 - Review

Penny shared information of the financial audit for the year. No major issues were noted, and she shared the positive financial standing in the district noted by our auditors.

APPROVED - April Board Meeting

The Bellevue CSD Board of Education will remain on Monday, April 10 2023. There had been some discussion of moving this as a result of no school on that day for Spring Break, but the board decided to keep it on that day.

APPROVED - Budget

Penny and Tom shared some information in regard to our budget for FY24 at the meeting, looking at property taxes for the budget.

The Board extensively reviewed options for property taxes and income surtax for the 23-24 school year budget, with the \$2.70 levy included. Without the levy, Meyer shared that tax rates were still going to go up around .26434 to .59757 as a result of the state's "misinformation and miscalculation" on rollback rates. This impacted schools, but also other areas, including cities, at a greater level than schools.

The Board made the determination to increase tax rates by 2.92286 (increasing from 10.53640 to 13.45926). This includes increasing the income surtax to 5% (in comparison to the 3-4% that has been typical), therefore taking some burden away from property taxes. Important note: Income surtax is based on tax liability, not earnings/income. The school district will still receive the same funds that are allowed by the state for our district to collect locally.

The district will publish this information prior to the next board meeting (and the public hearing on April 10) according to state requirements.

Tax Rates of Local School Districts - 2022

The following is information in regard to tax rates in our area (nearby schools, conference schools, and those of our general size in a 90-minute drive or so. **Bold school districts** are those that still have a tax rate (based on last year's rates) that is higher than our proposal and are near our district.

Reminder: A General Obligation Bond is an increase of \$2.70 on its own.

Alburnett	15.14869	
Anamosa	15.25319	
Andrew	11.46406	
BELLEVUE	10.53640	- Proposed for FY24 = 13.45926
Bettendorf	12.38015	
Cal-Wheat	12.89183	
Camanche	15.82635	
Central DeWitt	13.71500	
Clayton Ridge	11.31122	
Clinton	15.57555	
Delwood	11.99238	
Dubuque	13.91240	
Durant	9.36493	
Easton Valley	14.60831	
Lisbon	17.17836	
Maquoketa	12.99392	
Midland	13.91711	
Monticello	14.03522	
North Cedar	13.50524	
Northeast	14.86117	
Springville	15.13020	
Tipton	12.21212	
West Branch	15.00065	
West Liberty	13.01615	
Western Dubuque	11.20071	
Wilton	14.56481	

Something to always remember is that the less money the state gives...the higher the property taxes may go.

State Supplemental Aid

- With our increase in enrollment we will be benefited by the 3.0% SSA, but also recognize that this is limited to this year and a decrease in enrollment (as I predict for next year) will have an impact. It is important to recognize this as we plan for next year and beyond with potentially less money being granted to us based on enrollment next year, etc. But...still a positive for us, as you can see from the following information.
 - *We are technically getting 4.41% new money based on our enrollment increase, but this does not take into account the potential drop next year (which I will be very surprised if we do not have a drop of 10 students or so next year based on the graduating class of 52 and an*

incoming kindergarten of mid-40's). But, I can also not predict that with accuracy.

- o Example: $52-45=(-7)$ as an example all by itself with no families moving away, etc. Yet, TK will have up to 15, so that could be a +8 if we look at it this way as well (which is more accurate).

Fiscal Year	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Est. FY 2024**	Est. FY 2025**
Budget Enrollment	581.2	595.3	600.1	590.7	623.1	631.7	630.9
Supplemental State Aid (Allowable Growth)	1.00%	2.06%	2.30%	2.40%	2.50%	3.00%	1.00%
Dollar Change Cost Per Student	67	139	158	169	181	222	76
State Cost Per Student Before Equity Legislation	6,731	6,875	7,038	7,217	7,408	7,635	7,711
Equity Legislation: Additional Amount to the State Cost Per Pupil==>	5	5	10	10	5	0	0
Adjusted State Cost Per Pupil Amount==>	6,736	6,880	7,048	7,227	7,413	7,635	7,711

Supplemental State Aid (SSA) and Equity Growth Impact on the District Cost Per Pupil***					
Equity Impact on District's Cost Per Pupil Amount==>	0	0	0	0	0
District Cost Per Pupil Growth Due to SSA Rate==>	158	169	181	222	76
Total Increase in the District Cost Per Pupil==>	158	169	181	222	76
Districts Cost Per Pupil with Impact==>	7,085	7,254	7,435	7,657	7,733

Area	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Est. FY 2024**	Est. FY 2025**
District Cost Per Student	6,788	6,927	7,085	7,254	7,435	7,657	7,733
Regular Program Cost/W-O Budget Guarantee	3,945,186	4,123,643	4,251,709	4,284,938	4,632,749	4,836,927	4,878,750
Budget Guarantee	0	0	0	9,288	0	0	6,546
Regular Program Cost/With Budget Guarantee	3,945,186	4,123,643	4,251,709	4,294,226	4,632,749	4,836,927	4,885,296
Prior Year Regular Program Cost/With Budget Guarantee	3,859,198	3,945,186	4,123,643	4,251,709	4,294,226	4,632,749	4,836,927
"New Money"	85,988	178,457	128,066	42,517	338,523	204,178	48,369
Percent New Money	2.23%	4.52%	3.11%	1.00%	7.88%	4.41%	1.00%

Property Insurance...

In the budget the district also placed \$250,000 in the Management fund to cover property insurance (primarily) and some other related items. We were told by our insurance company that rates for our district will likely increase by approximately 20% next year (up to potentially 30%).

APPROVED - Public Hearing

Public hearing date for the FY24 Budget is on April 10 at 6:30 PM.

APPROVED - Referendum Updates

Meyer discussed the referendum results, and next steps, and the Boards approved a Letter of Intent to continue working with OPN for the Bellevue Elementary Project (an outline of services is later in the notes).

A few general thoughts on the passing of the referendum...

A lot of dedicated people from our school district put in a significant amount of time to assist with the success of this referendum. From our board members, the Facilities Committee, the Grow Together community group, along with many other volunteers in this process made it a success.

Spreading the message in regard to the need for this building - based on space, security, accessibility, and other reasons - the message was shared that a change was necessary for the Bellevue Elementary School and its students.

The district is very excited about the passing of the referendum and is also thankful for voters coming out to vote in large numbers to show support. The board and the facilities committee reflected on the input from the community from our past referendums and developed a plan that reflected their desires accordingly while meeting the needs of our students and community.

Our students, and community, will benefit from this commitment from our stakeholders. Thank you to the voters for their belief in the school system, students, and staff, and for making this a priority in our outstanding community.

Other district results for G.O. Bonds:

GO BONDS PASSING:

Nashua-Plainfield (not Piper)
Hawkeye Community College
Bellevue
Iowa Valley
South O'Brien
Midland
Corning
Solon

GO BONDS FAILING:

Clarinda
West Sioux
North Tama
North Butler
Durant
Benton
Bettendorf
Calamus-Wheatland

Some TENTATIVE plans moving forward:

Bellevue Elementary Building Construction
Grades 3-5

Relevant Information on moving forward in the process after the Bond Referendum

Construction Team Members working with the Bellevue CSD:

- OPN - Architecture and Engineering
- Modus Engineering
- Fehr-Graham - Civil Engineering
- Structural Engineering

Design Process

- *Programming*
 - Stakeholder Groups - Staff, Students, School Board, and other primary stakeholders and users of the school (Facilities Team Representatives)
 - Not multiple "cooks in the kitchen"
 - Community Open House - Potentially a share-out event at some point in the design
- *Visioning* - Sharing images and getting feedback; Sharing with the board and other members prior to this type of event.
 - What like? What not like?
 - Important things to consider
 - Meet with several stakeholder groups on the same day as a board meeting
- *Benchmarking* - Touring other elementary schools (from OPN and possibly other groups) to see what elementary schools include, ideas for the building, etc.
 - Entrance, Landscaping, Offices
 - Color, Surfaces, Finishes (polished concrete, tile, etc.), brick
 - Gym
- *Finetuning* Original Program (spaces and square footage)
 - What is needed in rooms (Example: Art Room - Does it need a kiln, racks, etc.)
 - More details for rooms

Schematic Design (multiple meetings)

- *Total Design Package - Drawings, Specifications Book, Meeting with superintendent and teams*
- *Questions*
- *Cost-Estimating*

Design Development (multiple meetings)

- *Adding more details*
- *Questions/Misalignment*
- *Cost Estimating*

Construction Drawings (fewer meetings)

- *Last Part - Finalize bid documents*
- *Ensure all details*

Bidding

- *Release "on the street" to contractors*
- *Questions/Clarifications for contractors from OPN/District/etc.*
- *Final Bids*

Construction Administration (on-site to advise, facilitate, etc.)

- *General Contractor and "subs"*
- *Work through construction with school and contractor*
- *Conduct any change orders between the school and contractors*

Review Project Budget

- *Budget Sheet* (Example at end of document - of a different district)
- *Budget Summary* (Refining as the process moves forward) - Looking at costs and revenues
 - Revenue
 - Estimated Construction Costs

- Estimated Design/Government Agency Fees
 - Estimated Miscellaneous Project Costs
- OPN assists with *tax credits*
 - Schools eligible for Inflation and Reduction Act (Geothermal, etc.)

Survey - Geotechnical Report

- *Direct district cost* - may be able to use prior year's information (soil boring, etc.)
 - Civil/Structural Engineers (IMEG)
- *Location of Building - Specific*
- *Contacts*
 - State Agency (Fire, Storm Shelter, etc., along with local and county departments)

Communication

- Matthew (Primary Project Manager/Architect), Vicki, and Chad (Construction Administrator likely)
 - Community Updates - Carly
- District Main Contacts
 - Superintendent, SBO, Facilities Management, 1-2 Board Members, Principal, Teacher?
 - Decision-Making Group
 - Keeping the entire board updated

Stakeholder Groups

- *Board for Visioning* - Work Session(s)
- *School Administration* - Principal, Secretary, Nurse, Curriculum, Teacher)
- *Grade Level of Teachers* - All in grades or representatives
- *Specials Teachers* - Music, Art, PE, Makerspace
- *Special Education/Reading/Counselor*

Frequency

- Most meetings with the Steering Committee - Groups and Subgroups
 - When done with programming, the time between meetings will be dependent on the phase
 - OPN will develop a list of meetings and invites - Every 2 weeks or so (may cancel some if not needed)
- Community Updates
 - Newspaper releases to share updates and general newsletters or messages to the community and stakeholders

Timeline

- High-Level View (work on more definitive as we move forward)
- Spring/Early Summer 2023 - Programming developed with schematic design
- Mid-Summer 2023 - First Project-Specific Cost estimates
- January 2024 - Design/Bidding
- Spring/May 2024 - Break ground
- Summer/Fall 2025 - Occupancy

Other

- Keep *location* as planned?
- *Farming Land* - Likely okay all the way through the upcoming planting and harvesting season; There may be some disruption with borings, etc.

- Input on current *bus barn*
- *Construction Equipment and other access to the area*
 - Gravel access?
- *Other*

Land Lease

The district will contact the individual who leases our land after speaking with OPN in the future, and to work out a contract for this next year. I anticipate the east side being able to be rented (the entire west side is not a concern) for this upcoming crop season.

Capital Improvement Projects for the Bellevue CSD

Building at the elementary

The Board decided to “hold off” on building a separate building at the elementary campus for next school year, and “make the current building work” at this time as we move forward toward building a 3-5 elementary school (opening for the 25-26 school year). The Board believed that spending a significant amount of money for two years of use at the elementary school was not the right approach for our stakeholders and the use of public funds.

Meyer will still participate in the Board of Adjustments meeting with the city on Monday, March 20 at the elementary school for future reference as needed for future buildings.

Sections and Space

5th Grade

5th Grade in 2023-2024 has obviously been discussed numerous times. Some information is below on this topic. This will have an impact on staffing likely for the upcoming school year. Below is information I have shared in the past:

Historical Numbers with two sections in 5th Grade:

2010-2011	39	
2011-2012	52	
2012-2013	55	
2013-2014	41	
2014-2015	43	
2015-2016	39	*These numbers are from the certified count date each year
2016-2017	53	in October (they vary slightly during the school year)
2017-2018	40	
2018-2019	48	
2019-2020	44	
2020-2021	44	
2021-2022	41	
2022-2023	47	

The projection for 2023-2024 based on 5th-grade enrollment = 55

- This does not include any potential students moving into the district (or moving out).

Other Information

- The Bellevue CSD has only had one enrollment this size in the past in 5th grade, and this was in the 2012-2013 school year. During that year, we had two sections. Similar sections in the past of 52 and 53 also had two sections.
- In the past, based on need, the district has had team teaching in place (two teachers in the classroom for some of the core content subjects). This allows for the teacher(s) to get to more students for academic assistance and vary work for the various levels of students. This is typically a special education teacher or another certified teacher. This is more than an associate in the room.
- The current 4th grade has had three sections during their years in Bellevue Elementary. Oftentimes in the past, the district has maintained three sections for sections of this size through 2nd- or 3rd-grade, but we continued it into their 4th-grade year based on the size, impact of COVID and learning loss from when they were in 1st grade, and similar learning considerations at that time.
- Teachers expressed the following on Friday morning (1.27.23):
 - They have concerns with students in regard to behavior and placing them in only two sections.
 - The maturity in some areas is questioned for the students, and three sections may be better to assist students in developing this maturingy more effectively.
 - If three teachers are going to be utilized, then would we better off to have three sections instead of having a teacher go back and forth between two sections?
 - The students in MS are often team taught in several classes with a regular education teacher and a special education teacher.
 - A class of 55 in the MS is placed in two sections

Projections for Bellevue Elementary in the 2023-2024 School Year

TK	15
K	40-48
1st	55
2nd	61
3rd	62
4th	58
5th	55

**The number in kindergarten will be impacted by the amount in the TK program, where teachers will likely "recommend" up to 15 this year based on need (but parents will have the final choice on if their student attends TK or K for the 2023-2024 school year).*

Enrollment Trends - Updated on 12.5.22

Year	TK	K	1	2	3	4	5	6	7	8	9	10	11	12	Elem (TK-5)	MS/HS (6-12)	Dist (TK-12)	4/3PK (Total)
10-11	8	34	35	34	55	50	39	43	45	50	58	47	60	49	262	352	614	45/21 (680)
11-12	10	46	34	33	37	53	52	40	42	43	61	62	56	58	265	362	627	33/34 (694)
12-13	12	34	49	33	38	36	55	50	43	44	49	60	61	55	262	362	624	32/28 (684)
13-14	9	43	38	45	37	35	41	55	54	43	51	56	63	61	248	383	631	36/35 (702)
14-15	7	36	39	36	49	37	43	42	59	59	45	52	55	62	250	374	624	40/31 (695)
15-16	15	42	35	42	37	49	39	45	43	59	67	44	53	53	259	364	623	37/18 (678)
16-17	12	37	44	37	43	38	53	45	49	48	65	64	46	50	264	367	631	35/32 (698)
17-18	10	37	38	42	40	49	40	54	49	50	61	64	63	47	256	388	644	42/33 (719)
18-19	14	48	41	39	44	42	48	44	55	53	55	60	68	60	276	395	671	40/48 (769)
19-20	10	54	52	43	42	44	44	52	45	57	51	54	58	67	289	384	673	58/34 (765)
20-21	15	57	54	54	41	41	44	46	52	46	57	50	50	59	306	360	666	47/30 (743)
21/22	7	64	59	54	53	42	41	46	49	56	46	62	49	58	320	366	686	47/35 (768)
22-23	8	55	61	62	58	56	47	43	47	56	59	48	61	52	347	366	713	46/37 (796)

Other Districts Guidelines

<u>Clinton</u>	<u>Pleasant Valley</u>	<u>Muscatine</u>	<u>Maquoketa</u>	<u>North Cedar</u>
K-2 24	K 22	K-1 20	K <20	K <20
3-5 27	1-3 24	2-3 22	1-2 <25	1-2 <25
	4-6 25	4-6 24	3-5 <28	3-5 <28
				*Look at Sp.Ed. #s also
<u>Cal-Wheat</u>	<u>West Branch</u>	<u>Durant & Wilton</u>	<u>Northeast</u>	
K-2 25	K-2 <25	Try to keep	Current sections of	
3-5 TBD	3-5 25? (TBD)	at 22-24, but	51 and 53 that were	
		do go around	3 sections in younger	
		25-30	grades.	
<u>Andrew/EV/ Delwood</u>	<u>Monticello</u>	<u>DeWitt Central</u>		
K-2 20	K 19	K 22		
3-5 <25	1-2 low 20's	1-3 24		
	3-6 upper 20's	4-6 25		

Keys:

- All classes are different
- Recognize the needs of students for section sizes

Based on this information...How many sections for 5th grade will we have for the 2023-2024 school year was discussed? At this time, the district is planning on two sections of 5th grade to start the year unless more students move in. If

needed, the STEM room (formerly teacher workroom) would be utilized for a classroom.

APPROVED - Extracurricular Activity Funding and Participation

An overview of costs for soccer is below, and some specifics on soccer include the following :

Uniforms Costs	\$7200 (\$3600 for each team; 2 sets for each team; 20 jerseys for each team)
Booster Club	\$4000 is being granted to the program based on their budget for soccer jerseys
Other Items	\$12,157 (approximate)

I am recommending that the Board utilizes PPEL funds for some equipment; Game Goals = \$5800; Practice Goals = \$1264 and \$714; Plus, picking up the cost for start-up needs of practice equipment, balls, etc. that is a total of around \$4500 (a more specific amount will be shared in March).

An overview of the items is below, but right now we have close to 20 participants in both boys and girls (students who are planning on participating at this time - first practice is March 13).

In regard to baseball, we are struggling with numbers right now. At this time, we have about 13 players signed up (although this may change prior to the meeting). I will discuss this at the meeting, and its implications for scheduling and participation as a whole.

Impact of Weather

We are starting to see more of an impact from weather in the last few weeks, and our hours in school and days for both students and staff. As I have mentioned, districts are required to have 1080 hours with students, and each day in Bellevue consists of 6.5 hours. Our official school calendar had 1133 hours for students, with the year ending for students on Thursday, May 25. The teachers last day was scheduled for Friday, May 26.

Right now we have missed the following time (6.5 hours is considered the instruction time each day):

January 5	Late-Start	2 Hours
January 19	Late-Start	2 Hours
January 25	No School	6.5 hours
February 3	Late-Start	2 hours
February 9	No School	6.5 hours
February 10	Late Start	2 hours
February 16	No School	6.5 hours
February 17	Late Start	2 hours
February 22	No School	6.5 hours
February 23	No School	6.5 hours
Total Hours Missed		42.5 hours
Total Hours Scheduled		1133.0 hours

Missing Hours	<u>42.5 hours</u>
Remaining Scheduled Hours	1090.5 hours

Making up Days: There are also five teacher days missed in conjunction with the five student days. We could make a decision to not make any up for students, make some up for the students, or make all of the days up. If we do not make up all student days we could have teachers makeup time at the end of the year, during the year in before/after school time, and/or attend a conference in conjunction with that scenario. Teachers have one contractual day after students leave regardless that they are required to complete (the day after students leave). They will have five more right now.

I had a DLT (District Leadership Team) meeting on Monday, February 27 with various teachers to gather their thoughts and input. Their thoughts were of the following three perspectives as a whole:

1. Come to school on Friday, May 26. Then, end the year for students and have teachers make up 4 days through after-school time or end of the year at school or a conference, or a combination of these options. Teachers would still be required to attend school the day after Memorial Day as a contractual date already established (teachers return one day after students leave).
2. If we have five days, have students come on Friday, May 26 and then return for the full week after Memorial Day, ending school on Friday, June 2. The reasoning for this was so that parents could plan on a full week, and to not come more than two days would not be extremely useful for learning. Teachers would still be required to attend school one day after students leave, June 5).
3. Follow #2, but only come to school through Thursday, June 1. Follow this with the required teacher workday on June 2 and have teachers make up one other day in some other way (as mentioned in #1).

The district could also forgive one or more teacher days. I have mentioned to the DLT team that I would allow teachers to work from home during the next "weather day" so we do not accumulate more teacher work days to make up.

APPROVED - Seniors: Additionally, I recommend (as we have done in other year's) to excuse seniors from making up any snow days.

THE BOARD IS RECOMMENDING THAT we end school with students on Friday, May 26, and forgive 1 teacher day (possibly two) if they can document/share what they did during the days with no school to justify up to one day.

The Board agreed to let the administration determine how further days will be made up. The administration will seek input from teachers about this. This is open for discussion and will need some flexibility to be granted to the administration to manage this time.

APPROVED FOR A PUBLIC HEARING - School Calendar 23-24

In the past we discussed an extra day off near President's Day and around our Spring Break. After discussion with the DLT on February 27, they believe keeping our calendar free of those days seems appropriate to end school on a

Thursday, with a makeup day possible on a Friday before Memorial Day. A public hearing will be held on Monday, April 10 in regard to the school calendar. There suggestion is the following:

2023-2024 School Calendar – (Draft 7)

Summary of Calendar (Days/Hrs)

First Semester82/521

Second Semester96/612

TOTAL DAYS/HRS178/1133

HOLIDAYS

Labor Day	(9/4)
Thanksgiving Day	(11/23)
New Year's Day	(1/1)
Martin Luther King Jr. Day	(1/15)
President's Day	(2/19)
Easter	(3/31)
Memorial Day	(5/27)

Key Aspects

- Start Date of August 23 is the 1st date allowed by the State of Iowa
- A scheduled 2-Hour Early Dismissal each month except for January where there are two scheduled full-days for Teacher Professional Learning; In all but two month this is the 2nd Wednesday of the month (3rd Wed in March and April due to shortened weeks the prior week).
- All** Teacher Professional Learning early dismissals will focus on staff collaboration by grade level/curricular area
- 1st Semester is 82 days and allows the semester to end before Winter Break; 2nd Semester is 96 days
- 5-Days of Professional Learning and Preparation before the school year begins.
- Fall P/T Conferences are one-week later in the 1st Semester than this year, but still before the end of the quarter to allow for parent communication before the quarter ends.
- This calendar is for 187 teacher days, with ONE required day for staff to use at their determination during the school year from August 2023-May 2024 to meet the contracted 188 days. This day would need to be scheduled with the admin. before being used.

August 2023					Student Days/Hours	
M	T	W	Th	F		
14	15	16	17	18		
21	22	23	24	25	3	19.5
28	29	30	31		7	45.5
September 2023						
				1	8	52
4	5	6	7	8	12	78
11	12	13	14	15	17	108.5
18	19	20	21	22	22	141
25	26	27	28	29	27	173.5
October 2023						
2	3	4	5	6	32	206
9	10	11	12	13	37	236.5
16	17	18	19	20	42	265
23	24	25	26	27	47	297.5
30	31				49	310.5
November 2023						
		1	2	3	52	330
6	7	8	9	10	57	360.5
13	14	15	16	17	62	393
20	21	22	23	24	64	406
27	28	29	30		68	432
December 2023						
				1	69	438.5
4	5	6	7	8	74	471
11	12	13	14	15	79	501.5
18	19	20	21	22	82	521
25	26	27	28	29	82	521
January 2024						
1	2	3	4	5	84	534
8	9	10	11	12	89	566.5
15	16	17	18	19	93	592.5
22	23	24	25	26	98	625
29	30	31			101	644.5
February 2024						
			1	2	103	657.5
5	6	7	8	9	108	690
12	13	14	15	16	113	720.5
19	20	21	22	23	117	746.5
26	27	28	29		121	772.5
March 2024						
				1	122	779
4	5	6	7	8	127	807.5
11	12	13	14	15	132	840
18	19	20	21	22	137	870.5
25	26	27	28	29	141	896.5
April 2024						
1	2	3	4	5	144	916
8	9	10	11	12	149	948.5
15	16	17	18	19	154	979
22	23	24	25	26	159	1011.5
29	30				161	1024.5
May 2024						
		1	2	3	164	1044
6	7	8	9	10	169	1074.5
13	14	15	16	17	174	1107
20	21	22	23	24	178	1133
27	28	29	30	31		
June 2024						
3	4	5	6	7		

August 15	New Teacher Orientation
August 16-22	Teacher Professional Learning
August 23	1 st Day of School

Sept. 4	Labor Day
September 13	2-Hour Early Dismissal – Teacher Professional Learning

October 11	2-Hour Early Dismissal – Teacher Professional Learning
October 18	Parent-Teacher Conferences; 2-Hour Early Dismissal
October 19	Parent-Teacher Conferences; 2-Hour Early Dismissal
October 20	No School
October 27	End of 1 st Quarter (47 days)

November 8	2-Hour Early Dismissal – Teacher Professional Learning
November 22-24	No School - Thanksgiving

December 13	2-Hour Early Dismissal – Teacher Professional Learning
December 20	End of 2 nd Quarter (35 days) and 1 st Semester (82 days)
Dec. 21-Jan. 3	No School – Winter Break

January 3	Teacher Professional Learning
January 4	School Resumes; Start of 2 nd Semester
January 15	Teacher Professional Learning (Martin Luther King Jr. Day)

February 14	2-Hour Early Dismissal – Teacher Professional Learning
February 19	President's Day (No School)

March 6	Parent-Teacher Conferences; 2-Hour Early Dismissal
March 7	Parent-Teacher Conferences; 2-Hour Early Dismissal
March 8	No School
March 15	End of 3 rd Quarter (50 Days)
March 20	2-Hour Early Dismissal – Teacher Professional Learning
March 29-April 2.	No School – Spring Break

April 2	Teacher Professional Learning
April 17	2-Hour Early Dismissal – Teacher Professional Learning

May 8	2-Hour Early Dismissal – Teacher Professional Learning
May 23	End of 4 th Quarter (46 Days) and 2 nd Semester (96 Days)
May 24	Teacher Professional Learning
May 25	Graduation

APPROVED - Student Teaching Agreement

As an annual formality, I recommend we approve a student teaching agreement with UNI and Morningside for next school year. It serves the purpose of training new teachers, providing new ideas to our supervising teachers and other teachers in the building, providing support to aspiring teachers, and gives us an "in" potentially for teachers entering the field who may want to come to Bellevue as a licensed teacher in the future.

Information Items

Legislative Update

Meyer provided information on legislative actions at the meeting that impact education, but one item is the following (that would save our district money):

We need you to contact your senators ASAP to ask them to support [Senate File 480](#), which allows school districts to publish public notices on a statewide website instead of in the newspaper. You can use these talking points to emphasize why the bill will be a positive for school districts and our communities:

- **Streamlines the public notice process:** All notices are posted on a centralized website run by the Secretary of State.
- **Decreases costs to taxpayers:** Each notice published on this new website will cost \$5, compared to the thousands districts are spending now.
- **Transparency with the community:** The new website will be searchable by entity, like school district, or notice type, like minutes. Additionally, members of the public can subscribe to receive alerts when your school district posts a notice.

Share with your senator that this bill wouldn't prohibit your district from posting a public notice in the local newspaper, and your district may choose to continue that practice.

The bill is currently in the Senate Ways & Means Committee, but all senators should hear from their local districts on the benefits of this proposed legislation.

Other Information

SF 391 Governor's School Flexibility (Chapter 12 Changes)

Amended and approved by the Senate, 33:17. The House then amended it further and passed it 63:34, sending it back to the Senate. The bill has six divisions:

1) Elimination of Comprehensive School Improvement Plan: removal of the requirement for school boards to have a Comprehensive School Improvement Plan (CSIP), but still requires reporting necessary for federal compliance and other smaller plans and reports are still required.

2) Teacher Librarians and Guidance Counselors:

- Librarians can be either a certified teacher librarian or a former public librarian. Removes requirement of a master's degree for a BOEE teacher librarian license. Requires the state BOE to set standards for school district library programs in rule, designed to provide for methods to improve library collections to meet student needs, include a current and diverse collection of fiction and nonfiction materials in a variety of formats to support student curricular needs, and include a plan for annually updating and replacing library materials and equipment.
- Requires the guidance and counseling program be designed to ensure the guidance counselor can work collaboratively with students, teachers, support staff, and administrators to support the curricular goals of the school by offering responsive services that address the growth and development needs of students and the attainment of student competencies in academic, career, and social areas.

3) School Calendar: allows up to 5 days/30 hours of instruction in the school calendar, delivered primarily over the Internet. Clarifies that school districts can still offer online learning programs and academies per Iowa Code 256.43 and 256.7, subsection 32.

19

SF 391 Governor's School Flexibility (Chapter 12 Changes)

4) Educational Standards – Agreements with Community Colleges: eliminates the enrollment cap for districts to work with community colleges to provide any courses to meet offer and teach. Strikes the requirement that the district first demonstrate a good faith effort to hire a teacher and strikes the limitation of flexibility which current law applies to courses that enroll five or fewer pupils.

5) Allows Simultaneous Sequential Units: allows appropriately licensed teachers and community college instructors to teach two or more sequential units simultaneously, including minimum requirements for teaching AP Courses. Requires the school board to give high school credit for the course.

6) Educational Standards:

- eliminates technological literacy from 21st Century Learning Skills, removes a requirement that PK program shall relate the role of the family to the child's developing sense of self and perception of others.
- Strikes HIV/AIDs references.
- Requires that 21st-century skills be incorporated to facilitate career readiness and introduce students to career opportunities within the local community and across the state.
- Reduces the requirement to offer world languages from four to two units (*House amendment requires 3*)
- Reduces fine arts from 3 to 2 units and allows those to be from any listed category of fine arts.
- Excuses all students from PE (not just 12th graders) if parents request it and the student is seeking to be enrolled in academic courses not otherwise available to the student. Additionally, a student may be excused from the PE requirement if enrolled in a work-based or outside learning program or if participating in an activity sponsored by the school which has at least equivalent physical activity. (*House amendment removed all of the PE language, returning to current law.*)
- Specifies that health education requirements may, not shall, be taught including CPR, but eliminates the requirement of taking CPR for graduation (*House amendment reinstated the requirement for students to have a CPR certification to graduate.*)
- Requires that financial literacy curriculum include the laundry list of standards in Section 256.11, subsection 5 (k), but allows the content to be embedded in other content area courses, and strikes the requirement for completion of a ½ unit financial literacy for graduation

20

SF 482 School Bathrooms

- Specifies in the Iowa Civil Rights Code that this law is not discriminatory
- Creates a new Iowa Code 280.33 Single or multiple occupancy restroom or changing area requiring use by persons of same biological sex.
 - Defines sex as a person's biological sex as female or male, as listed on official birth certificate issued at or near time of birth
 - Mandates that schools require a multiple occupancy bathroom, locker room, etc., be designated for only for and used by persons of the same sex.
 - Allows exceptions for cleaning, medical situation, natural disaster, emergency or when necessary to prevent a serious threat to student safety.
 - Doesn't prevent assistance for students with disabilities
- A student who, for any reason, desires greater privacy, with written parent consent to school officials, may request alternative facilities.
- Suggests accommodations may include but aren't limited to access to a single occupancy restroom, access to a unisex single occupancy restroom by only one student at a time, or controlled use of faculty multiple occupancy restroom.
- Defines a process for filing complaints if someone believes that schools are not following this law, including legal action against the school if the AG thinks it is appropriate.
- The Senate passed the bill 33:16, sending it to the House.
- On the House Calendar with similar HF 622 (which is more permissive and has a different cause of action to remedy if a student who requests privacy is denied and sees someone of the opposite sex in the bathroom/locker room.)

21

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21

HF 597 Library Explicit Content

- Requires schools to have a library program that supports student achievement
- Requires a board policy on library material selection and removal
- Defines “*Age-appropriate*” and specifies that such appropriate materials do not include any material with descriptions or visual depictions of a sex act as defined in section [702.17](#) or section [728.1](#).
 - The word “descriptions” has no qualifier, doesn’t say explicit or offensive descriptions, for example. Such “descriptions” of sex acts defined in 702.17 are included in literary classics, nonfiction books about criminal justice, human trafficking, slavery and even anatomy.
 - [728.1](#) has a slightly different standard. “Obscene material” is any material depicting or describing the genitals, sex acts, masturbation, excretory functions or sadomasochistic abuse which the average person, taking the material as a whole and applying contemporary community standards with respect to what is suitable material for minors, would find appeals to the prurient interest and is patently offensive; and the material, taken as a whole, lacks serious literary, scientific, political or artistic value.
- Notwithstanding the definition for human growth and development curriculum (sex education), which is regulated by section [279.50](#).
- However, this proposed legislation is much clearer and less punitive than other proposals, including the SF 496 Governor’s Parents’ Rights and Transparency Bill.
- Needs to address the descriptive definitions to protect access to those materials used by students truly age-appropriate. The bill was approved 60:37 in the House, sending it to the Senate, where it is assigned to the Senate Education Committee.

22

HF 430 Mandatory Reporters, BOEE License Renewal, Makeup of BOEE

- Requires the DE to develop a process for reporting on and investigating a licensed school employee who may have committed certain felonies or acts.
- Prohibits written or oral agreements prohibiting school officials from discussing an incident, part performance or actions, past allegations leading to discipline or adverse employment action, or employee resignation with any governmental agent, governmental officer or potential employer.
- Prohibits an agreement waiving liability of a licensed individual related to or arising from an incident, past performance or action or past allegations of wrongdoing.
- Requires the district to finalize an investigation of wrongdoing, even if an employee resigns or is terminated. Requires the results of the investigation be reported to the BOEE.
- Requires collection and retention of all complaints and reports related to incidents associated with unlicensed employees related to health and safety of students.
- Requires sharing information with prospective employers who contact the district about any incident complaints or reports relating to the health and safety of students.
- Establishes immunity for the school board or school authorities for discussing such incidents.

HF 430 Mandatory Reporters, BOEE License Renewal, Makeup of BOEE

- Requires the BOEE to assess civil penalties against administrators for intentional failure to follow the established process or for concealing an incident.
- Includes additional grounds for the BOEE to disqualify applicants or to revoke licenses. Requires the BOEE to notify schools about investigations and to investigate administrators to determine if reporting requirements were satisfied.
- Requires BOEE to keep records of all complaints, but does not require unfounded complaints to be disclosed. Requires BOEE to adopt rules that require the evaluation of complaints that did not result in any discipline or sanction if similar complaints are filed against the same individual.
- Requires the BOEE to develop a public database of individuals for whom complaints have been filed and the board has determined probably cause for staff to recommend BOEE consider license ramifications. Requires schools to review the database to determine if a prospective employee is on it.
- Changes the makeup of the BOEE to be 5 educators and 6 parents (noneducator) and eliminates the DE director/designee serve on the BOEE (total 11 members).
- The bill was amended during House consideration to change the BOEE membership to 5 parent members, 1 school board members and 5 educators.

BOEE Board make-up

- The current board makeup is 12, including
 - the DE director (or designee),
 - 9 educators (4 must be administrators) and
 - 2 public members (one must be a school board member.)
- Why does board make-up matter?
 - Mix of administrators, teachers and school board members brings different perspectives
 - Public members are a good oversight check
 - 1,000s of pages of materials must be reviewed for every meeting
 - Confidentiality and ethics considerations are primary
 - Public members generally defer to “experts”, so fewer licensed members concentrates power among fewer, often less diverse group.

ACT Testing

This is the first year in about 10-12 years that we have not required the ACT for all graduates as Juniors. Yet, we still have around 75% of our students who are going to take the ACT at Bellevue on Tuesday, April 18. A reminder that some of the reasoning for the change was that the ACT is not required for admission to many colleges anymore (used more for scholarships, etc.), some students do not have a need for it for their post-secondary education plans, the averages were being misinterpreted by many media outlets through the years, and it seemed the correct thing to do at this time.

EICC Course Updates

The raise in our costs will only be 2.5% for this upcoming year, along with a tuition increase of 3-5% likely. This is for our online courses mainly but also includes some English and Business Education courses, along with the welding classes in Maquoketa for specific certifications. There has been a significant amount of discussion around the changes that EICC is making, including making it more difficult to teach college courses at high school with our certified instructors with master degrees - EICC wants to provide the teacher, or in our case have our students travel to Clinton or DeWitt for these courses. Which I believe is unrealistic as a whole. More discussions are happening.

Scoreboard

Pete Bonifas, Jeff Recker, and the football coaches have been working on the football scoreboard (also used for soccer and track, and community events). The total costs are the following (approximately):

Scoreboard Installation - \$16,500
Play Clock Installation - \$5000
Scoreboard - \$68,590
Total: \$90,090

Funding for this was secured from a variety of sources/sponsors:

- Coca-Cola - \$60,000 (\$7500/year for 8 years)
- Knake Farms - \$10,000
- Memory of Bud and Lil Knake - \$10,000
- Bellevue State Bank - \$10,000
- Bellevue Sand and Gravel - \$10,000
- Nemmers Realty - \$10,000
- Midwest Legacy Beef/Jason Haynes - \$10,000

This is a total of \$120,000, or nearly \$30,000 more than the cost. But, there will be some additions for the contributors to be identified on the scoreboard with panels, and panels of state placing track and field athletes and football teams. This will be added to over time obviously, but will take a portion of the nearly \$30,000 to fund initially.

Comments from Building Principals, Superintendent, and Board Members

Safety Update - We have our completed Safety Vulnerability Assessment, and both buildings received the following things to consider, which we will discuss more at our April Board meeting:

Vulnerabilities and Options for Consideration

Detect	
Video Surveillance	Video surveillance system is not sufficient.
Option for Consideration	Implement video surveillance at all security layers (e.g., perimeter, building envelope, and interior). Consider incorporating analytics that support school security automation (e.g., line crossing, behavioral recognition, object detection).
Intrusion Detection System	There is no system to provide real-time notification of abnormal door conditions (e.g., door held open, forced door, etc.).
Option for Consideration	Implement an intrusion detection system. Consider a system that provides an alarm upon unauthorized door opening, abnormal door condition, or other fenestration breach.
Lighting	There is insufficient lighting implemented at the school.
Option for Consideration	Install lighting that provides sufficient illumination across all security layers. Consider LED due to immediate strike / re-strike time and high color rendition index.
Visitor Management	The visitor management system is not sufficient.
Option for Consideration	Implement a visitor management system that allows the school to maintain a record of who enters the school building and includes issuing of temporary visitor badges. Consider an electronic management system that supports scanning visitor's identification and the automated issuing of temporary badges.
Delay	
Perimeter Barriers	There is insufficient security fencing at the school.
Option for Consideration	Install security fencing. Consider fencing designed to support delay and that would be difficult to scale without being detected.
Perimeter Barriers	There are insufficient vehicle barriers at the school.
Option for Consideration	Install vehicle barriers. Consider vehicle barriers designed to prevent or limit vehicle access onto school ground and or pedestrian areas.
Doors	Glass fenestration in facility allows for defeat of entry control mechanisms.
Option for Consideration	Implement glass hardening measures. Consider fragmentation retention film, ballistic glass, other hardening technologies.
Entry Control	Door hardware permits malevolent actor to block / lock doors shut.
Option for Consideration	Install school specific entry control door hardware. Consider door hardware recommended by the National Institute of Building Sciences (NIBS) school design and or DHS Cybersecurity and Infrastructure Security Agency (CISA) guidelines.
Entry Control	There is insufficient electronic access control at the building envelope.
Option for Consideration	Install school specific electronic entry control system on exterior doors. Consider an electronic access control system with integrated IDS features (e.g., door held open, forced open, etc. notifications).
Respond	
Notifications	The school does not have an adequate mass notification system.
Option for Consideration	Install school specific mass notification system. Consider systems with integrated voice, text, and public information displays that alert to all school security layers.
Communications	The school does not have direct radio communications capability with the first responder agency of primary jurisdiction PSAP.
Option for Consideration	Coordinate with the law enforcement jurisdiction and/or local Emergency Management Agency (EMA) for the acquisition of communications equipment that allows direct communications with the jurisdictional Public Safety Answering Point (PSAP).
Communications	Security signage at the school is not adequate.
Option for Consideration	Install security signage across all security layers (e.g., perimeter, building envelope, interior).

Adjourn

Next meeting on April 10, 2023 at 6:30 PM

Enter into Exempt Session

This is for the purpose of negotiations.

ABBHEY SKRIVSETH

abbeyherrig@yahoo.com | 563-590-5532
802 N. Riverview Street, Bellevue, IA 52031

SUMMARY OF QUALIFICATIONS

Detail oriented with ability to work independently but also in a team atmosphere. Self-motivated and able meet time sensitive deadlines while maintaining confidentiality. Proficient and organized with critical thinking skills. A resolute employee and adaptive learner.

EXPERIENCE

October 2015-
Present

City Administrator/Clerk/Treasurer
City of Bellevue

Oversee all financial, personnel, and daily operations of the City of Bellevue and Bellevue Municipal Utilities departments: Clerks Office, Cable, Internet, Sanitation, Parks, Roadway, Electric, Water, Sanitary Sewer, Library, Zoning, Municipal Pool, Senior/Community Center, Police, Fire, and EMS. Report to Mayor, Council, and various Boards. Guide, organize, set agendas, take minutes, run electronic options (Zoom/camera system) for City Council and Utility Board meetings; work closely with and help all boards and commissions. Follow all state rules and regulations along with City code. Receipt revenues, prepare vouchers, and pay vendors. Prepare annual budget, monthly reports, and annual reports for city government. Submit and monitor Urban Renewal Area and Tax Increment Financing reports. Human Resource contact, manage payroll and payroll reports, monitor all employee benefits and days off. Work closely with auditors (O'Connor Brooks & Co), bonds counsel (Dorsey & Whitney), city attorney (Lynch Dallas), financial consultant (Northland Securities) and city engineer (Origin Design) as needed. Communicate with city's insurance (Bob Ernst Insurance/ICAP), workers comp, and local banks (Bellevue State Bank and Fidelity Bank and Trust). Oversee and manage electronic job system for all city buildings. City representative for all citizen questions and concerns. Represent the City on numerous other non-city boards in the City of Bellevue, Jackson County, and Northeast Iowa region.

June 2006-
October 2015

Loan Review Officer, Staff Accountant, Credit Analyst, & Teller
Heartland Financial USA, Inc

Worked in four different departments over the course employment. Measured, monitored, and reported level of credit risk and loan loss exposure in loan portfolios. Analyzed financials and economic and transaction risks. Assisted in preparation of accounting reports, including quarterly call reports, reconciliation of financial data to general ledger. Developed credit presentations for lending officers. Helped train new colleagues. Utilized communication skills via email, telephone, and in person. Setup meetings and financials for credit presentations. Used personal cash register, balanced register daily, worked with large amounts of cash. Met deadline goals, balanced multiple duties, worked with confidential information, and worked with little to no supervision.

EDUCATION

University of Dubuque, *Dubuque, Iowa*
May 2012: Master of Business Administration, GPA 3.95
May 2009: Bachelor of Business Administration- majors Accounting &
Business Administration, GPA 3.54, Cum Laude

KEY SKILLS AND CHARACTERISTICS

- Microsoft- Excel, Word, Outlook, PowerPoint, Teams
- eLation/Financials
- CardAccess 4k
- Millennium Ultra Client
- Intact
- Microsoft Edge/Chrome
- Zoom

COMMITTEES / GROUPS / COACHING

COMMITTEES/GROUPS

Bellevue Community Club
Bellevue Economic Tourism Association (BETA)
Bellevue Leadership Group
Dream Bellevue Committee
Heritage Days Committee
Jackson County Economic Alliance Board
St. Catherine Parishioner, Faith Formation Volunteer, & Dinner Committee Member

COACHING

2020-Present: Bellevue Comet Class of 2033 (currently 2nd grade) Boys Basketball, organizer & co-coach
2012: Bellevue Community School District Varsity Volleyball, Head Coach
2011: Marquette Catholic Volleyball; Assistant Coach
2015-2012 & 2009-2007: Club Volleyball, Coach/Director

ACTIVITIES/PERSONAL

Mom of three children (Franky in second grade and Freddy in TK at Bellevue Elementary; Tomi is one years old); attending community events; boating/going on the river; watching various sports; baking/cooking; sewing/quilting; and spending time with family, friends, and neighbors.

REFERENCES

Roger Michels
Mayor, City of Bellevue
319-480-2949

Marian Meyer
Director, Bellevue Public Library
563-249-4560

Dennis (Bud) Schroeder
Police Chief, City of Bellevue
563-542-0454

Dave Heiar
(Retired) Director, Ja. Co. Economic Alliance (JCEA)
563-599-1223

Chelsey J. Junk

Business Systems Analyst

Chelsey-medinger@hotmail.com • (563) 542- 4859

Bellevue, IA, 52031, US

Summary

Results-driven Business Analyst with 11 years of experience in optimizing productivity, efficiency and service quality across various environments. Very adaptive to changing conditions and times. Demonstrated ability to provide leadership to an organization with a focus on customer service and support. Recognized as a decisive leader and an excellent team player. Works effectively with cross-functional teams in ensuring operational and service excellence. Enthusiastic and eager to contribute to team success through hard work, attention to detail and excellent organizational skills. I am motivated to learn, grow, and excel.

Area of Expertise

- Data management
- Detail-oriented
- Strong communication skills
- Data analysis and report writing
- Discreet approach to confidential and non-confidential material
- Relationship building
- Creative problem solving
- Dedicated team player
- Meticulous attention to detail
- Multi-tasking

Education

BBA Management Information Systems

International Business Certificate

The University of Iowa
Iowa City, Iowa
December 2011

Professional Experience

Change Healthcare – Dubuque, IA (Remote) Business Systems Analyst

January 2012 – Present

- Handles external customer support tickets for Analytics reporting tool
- Professionally assist and follow through with resolution of customer complaints; handle concerns and suggestions
- Creates custom reports for external customers using SAP Business Objects
- Analyzes customer data and holds external customer calls presenting recommendations for process improvements based on findings
- Performs analysis and recommends improvements on internal processes for the Change Healthcare Support organization
- Works across multiple support teams to implement and maintain internal processes
- Handles confidential information and understands the importance of privacy policies
- Performs QA testing on newly created reports and user interfaces

The University of Iowa ITS – Iowa City, IA Student Assistant

June 2010 to December 2011

- Assisted Graduate students with Thesis formatting issues
- Provided technical support for Microsoft Office Applications, (Word, PowerPoint, Excel, Access)
- Provided technical support to University of Iowa staff and students for web-based survey tool, Qualtrics
- Addressed approximately 5 technical support issues daily

Principal Financial Group – Des Moines, IA System Analyst Intern

May 2011-August 2011

- Managed Oracle databases using Oracle Enterprise Manager
- Upgraded Quest Performance Analysis software on approximately 45 DB2 clients
- Installed and Maintained SQL Server 2008 R2 on over 50 virtual servers

Technical Proficiencies

- Microsoft Office Suite
- SAP Business Objects
- SAP CRM
- Salesforce
- Basic SQL Queries