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BELLEVUE COMETS
COMMUNITY SCHOOL DISTRICT

Comet Highlights
June 12, 2018

July 9   July Regular Board of Education Meeting
July 27 (or sooner)   Referendum question posed to the County Auditor's Office for
                        a vote in September
August 16   New Teacher Orientation; Teacher Leader Day
August 17, 20-22   Teacher and Staff Professional Learning - Welcome Back for
                        All staff will be on Monday, August 20
August 23   1st Day of school for students for the 2018-2019 school year

Notes from the June 11, 2018 Board of Education Meeting

Resignations - APPROVED

- Lindsey Hoffmann - 5th Grade Teacher; Lindsey called me today (Thursday) and submitted a letter of resignation to accept a MS teaching position in the Dubuque Community Schools. She has been in our district for the last seven years, and has done an excellent job! She will be missed and this was a difficult decision for her and her family. Her letter is later in the notes.
- Cord Heim - Middle School Boys/Girls Basketball due to his primary employment position promotion and conflict of times available to coach.
- Gloria Sager - Substitute Cook

Recommendations to Hire - APPROVED

- Assistant HS Football - Mark Ruden
- 3-year Old Preschool - Trisha Pickett; Trisha has been an associate for several years, and is certified for this position (and well-qualified). I am recommending her based on being involved with the interviews and interview team of the principal and two other teachers. This will be a 0.20 FTE position for a morning session only.
- National Honor Society (previously held by Joannie Kilburg) - Emily Jorgensen

Recognize any Visitors

Roger Michels (Bellevue Mayor), Cris Kellogg (BEA representative) and Kyle Guenther (student)...Also, Toby Gieseman as the Student Board of Education Representative.

Comet Curriculum Presentation

Meyer presented information on student learning data (at the end of the notes). This information included data from the following: Iowa Testing Grade Level Summaries, ACT, FAST (Literacy), and College Courses.

Special Election

APPROVED - The Board voteD to order a special election on September 11, 2018 on the issuance of $16,000,000 General Obligation Bonds. Meyer stated he believed that we need to continue with this process.

Ultimately, this means a few things:

1. Once it is approved by the Board the information must be passed along to the Jackson County Auditor's Office as soon as possible. It must be presented no later than 46 day prior to the election date (September 11, 2018).
2. If we wish to do Satellite Voting we will need to have this no earlier than August 10, 2018; Ultimately, this is a citizen's petition requesting this process. This is not part of this motion, but a separate discussion related to the special election. More information includes…It will require us to get an additional 100 signatures on a separate petition. We cannot have this petition until AFTER we approve the other petition to have a vote for the elementary building.

Meyer met with Jackson County Auditor's Office on Friday, June 8 @ 9:00 AM to clarify the election and to make sure all is in line with what is needed. Things seem to be on pace.

The Board discussed having Satellite Voting during Unpack the Backpack on August 22 in the elementary building where both parents typically attend (in comparison to Registration where only one parent typically attends). We could have the event from roughly 12-8 PM as an idea. This will be decided and led by a community group.

Information on Satellite Absentee Voting
Some county auditors use satellite absentee voting stations to provide in-person absentee voting at other places other than the auditor's office.

You must mark the absentee ballot at the satellite station and leave it with the officials. You cannot take the ballot home with you.

All satellite stations must be accessible to people with disabilities.

To find out whether a satellite station is planned for an election, contact your county auditor.

It cannot be a part of an event where people are charged to vote...it CAN be at an event, but not in an area where charges for admission apply.

It can be held 29 days prior to the special election.

Voting must be for a minimum of 6 hours, and can take place up until 5 PM the day before the election.

The county auditor is not required to provide satellite stations. You may request a satellite station by filing a petition with the county auditor. The petition must contain signatures of at least 100 eligible electors living in the jurisdiction. The petition must be filed with the county auditor conducting the election by the filing deadlines listed in §53.11, which varies by election type.

See the information below for more specific information on the Special Election, and the two "propositions" or ballot issues which will need to be voted on (Yes will be needed on both).

ITEMS TO INCLUDE ON AGENDA

BELLEVUE COMMUNITY SCHOOL DISTRICT

- Resolution Ordering a Special Election on the Issuance of $16,000,000 General Obligation School Bonds

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21
AND THE LOCAL RULES OF THE SCHOOL DISTRICT.**

The Board of Directors of the Bellevue Community School District, in the County of Jackson, State of Iowa, met in _____ session, in the Board Room, Administration Office, 1601 State Street, Bellevue, Iowa 52031, at 6:30 o'clock P.M., on the above date. There were present President _____, in the chair, and the following named Board Members:

_____

_____

Absent: _____

* * * * * * *

The President of the Board called the meeting together and stated that a Petition had been filed purporting to be signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials. The Petition requests that an election be called on the issuance of bonds in an amount not to exceed $16,000,000, to provide funds to build, furnish, and equip a new elementary building and improve the site.

The President submitted the Petition to the Board which examined the Petition. _____ qualified electors voted at the last election of school officials; the number of eligible electors who have signed the petition is _____.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt and, on roll call, the vote was:

AYES: _____

_____

NAYS: _____

The President declared the Resolution adopted as follows:

RESOLUTION ORDERING A SPECIAL ELECTION ON THE ISSUANCE OF $16,000,000 GENERAL OBLIGATION SCHOOL BONDS

WHEREAS, there has been filed with the President of this Board a Petition of eligible electors of this School District asking that an election be called to submit the question of contracting indebtedness and issuing bonds of the School District in an amount not to exceed $16,000,000 to provide funds to build, furnish, and equip a new elementary building and improve the site; and

WHEREAS, this Board has examined the Petition and finds that it is signed by eligible electors of the School District numbering at least 25% of those voting at the last election of school officials and that the purposes set forth in the petition cannot be accomplished within the limit of one and one-quarter percent of the assessed value of the taxable property in the School District; and

WHEREAS, the proposal for the issuance of Bonds or any other proposal incorporating any portion of it has not or will not have been submitted to the qualified electors of the School District for a period of at least six months prior to the date of election being called in these Proceedings;

WHEREAS, this Board has also determined it is necessary to submit at the special school election the proposition of authorizing the Board of Directors to levy annually a tax exceeding Two Dollars and Seventy Cents ($2.70) per Thousand Dollars ($1,000), but not exceeding Four Dollars and Five Cents ($4.05) per Thousand Dollars ($1,000) of the assessed value of the taxable property to pay the principal of and interest on bonded indebtedness; the Board acknowledges that approval of this proposition does not limit the source of payment of the Bonds and interest but only restricts the amount of Bonds which may be issued:

NOW, THEREFORE, IT IS RESOLVED BY THE BELLEVUE COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF JACKSON, STATE OF IOWA:

Section 1. That an election is called of the qualified electors of the Bellevue Community School District in the County of Jackson, State of Iowa, on Tuesday, September 11, 2018. The following Proposition is approved, and the Secretary is authorized and directed to submit and file the Proposition for the Ballot with the Jackson County Commissioner of Elections at least 46 days prior to the election:

SHALL THE FOLLOWING PUBLIC MEASURE BE ADOPTED?

YES [ ]

NO [ ]

Proposition ___

Shall the Board of Directors of the Bellevue Community School District in the County of Jackson, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed $16,000,000 to provide funds to build, furnish, and equip a new elementary building and improve the site?

Section 2. Because it is necessary to approve a tax levy for the payment of principal and interest on the above Proposition, the following question also will be submitted to the qualified electors at the special election held on Tuesday, September 11, 2018:

Proposition ___

Shall the Board of Directors of the Bellevue Community School District in the County of Jackson, State of Iowa, be authorized to levy annually a tax exceeding Two Dollars and Seventy Cents ($2.70) per Thousand Dollars ($1,000), but not exceeding Four Dollars and Five Cents ($4.05) per Thousand Dollars ($1,000) of the assessed value of the taxable property within said school corporation to pay the principal of and interest on bonded indebtedness of said school corporation, it being understood that the approval of this proposition shall not limit the source of payment of the bonds and interest, but shall only operate to restrict the amount of bonds which may be issued?

[END OF BALLOT LANGUAGE]

Section 3. That the notice of the election and ballot form used at the election shall be prepared in accordance with the provisions of the Iowa Code and Iowa Administrative Rules. The District requests the polls will open at 7:00 o'clock A.M. and close at 8:00 o'clock P.M.

Section 4. That the Election Board for the voting precinct or precincts be appointed by the County Commissioner of Elections, not less than 15 days before the date of the election, a certified copy of which appointment must be officially placed on file in the office of the Secretary.

Section 5. The Commissioner of Elections is requested and directed to make publication of the Notice of Election at least once, not less than four days nor more than twenty days prior to the date of the election, in a legal newspaper, printed wholly in the English language, as defined by Iowa Code Section 618.3.

Section 6. The *Bellevue Herald-Leader*, a legal newspaper, is published within the District and is hereby designated to make the publication of the Notice of Election.

Section 7. Jackson County, Iowa is the control county of this School District; this election will be conducted by the County Auditor as Commissioner of Elections.

Section 8. That the County Commissioner of Elections shall prepare all ballots and election registers and other supplies as necessary for the proper and legal conduct of this election and the Secretary of the Board is authorized and directed to cooperate with the Commissioner of Elections in the preparation of the necessary proceedings.

Section 9. That the Secretary is directed to file a certified copy of this Resolution in the Office of the County Commissioner of Elections to constitute the "written notice" to the County Commissioner of Elections of the election date, required to be given by the governing body under the provisions of Iowa Code Chapter 47.

PASSED AND APPROVED this 11th day of June, 2018.

_____
PRESIDENT, Board of Directors

ATTEST:

_____
SECRETARY, Board of Directors

CERTIFICATE

STATE OF IOWA   )
) SS

COUNTY OF JACKSON   )

I, the undersigned Secretary of the Board of Directors of the Bellevue Community School District, in the County of Jackson, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2018.

_____
Secretary of the Board of Directors of the
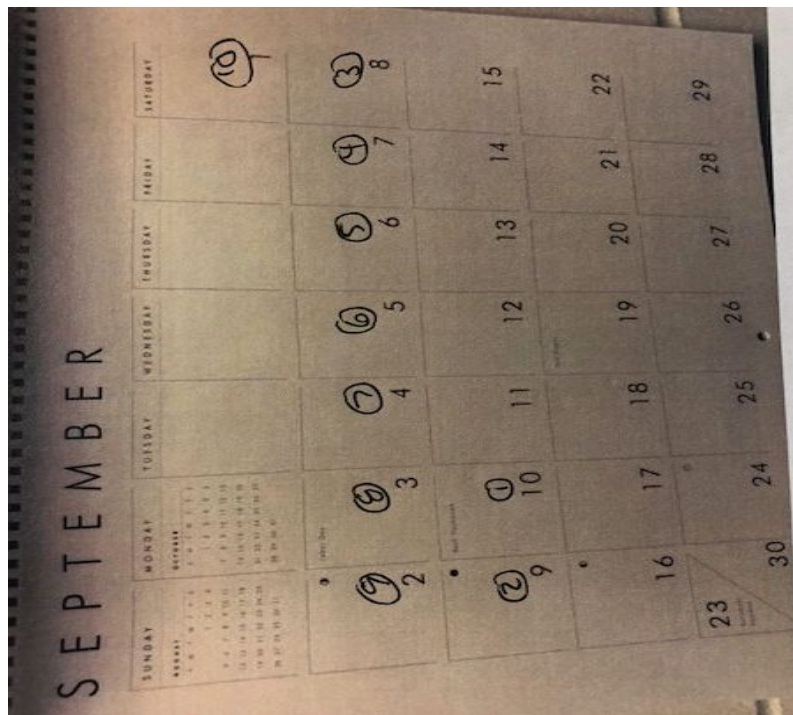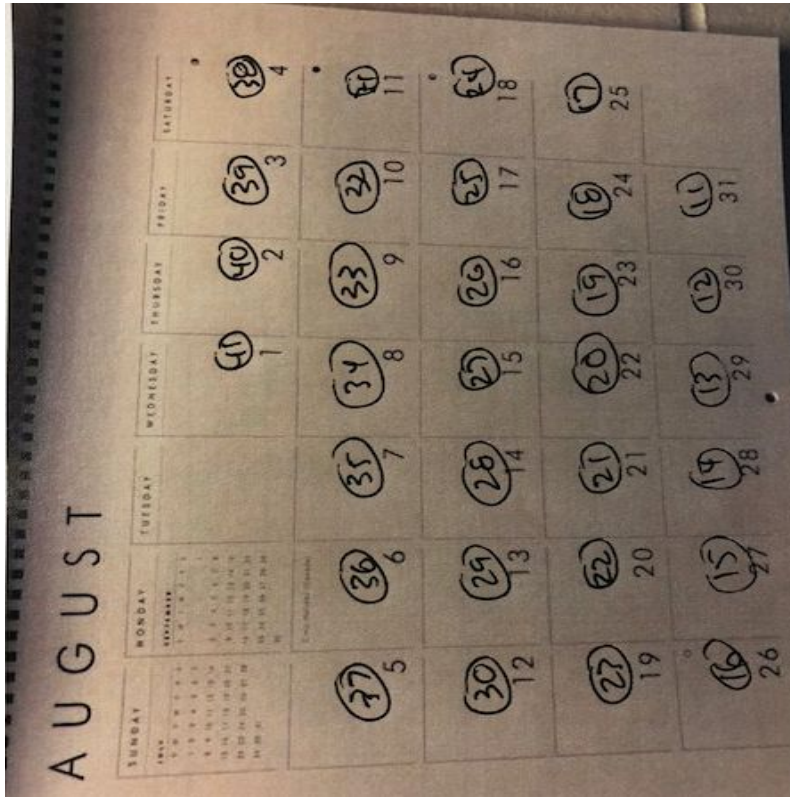Bellevue Community School District

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Calendar Perspective…

Below is a perspective on days until September 11 (The circled numbers indicate
the amount of days until September 11).

Operational Sharing

APPROVED - We have discussed Operational Sharing in our district recently with the Maquoketa CSD for a Human Resource person in the past few months. This would "count for 5 students" (roughly $32,000), and we would only have to pay a little over $2000 approximately (keeping the other $30,000+ in our funds for student learning utilization). A summary of the breakdown is the following:

*Salary/Benefits/Ins Total Package = $100,032.50 * .10 HR director FTE = 10,003.25 * 20% =* **$2,000.65 cost to Bellevue for approx 41.6 hours.**

This person would assist us with some insurance aspects and other legal aspects with hiring, and would be a good resource for our district to collaborate with overall. We would share a contract with Maquoketa for their person, and then pay the individual the approximate $2000.

The Bellevue CSD has not been a part of Operational Sharing in the past as the state has it established. The pay for it in our case is a "win-win" in many ways as it would give Penny and I another resource, and assist us financially. Not everything has those benefits!

The contract would resemble the following:

SHARED PERSONNEL AGREEMENT BETWEEN MAQUOKETA COMMUNITY SCHOOL DISTRICT AND BELLEVUE COMMUNITY SCHOOL DISTRICT

This Agreement made and entered into the ____ day of June 2018, by and between the Maquoketa Community School District (Maquoketa) and the Bellevue Community School District (Bellevue):

WHEREAS, Maquoketa and Bellevue seek a cooperative arrangement to share the services of a human resources director; and

WHEREAS, Maquoketa and Bellevue are public school districts organized and existing under laws of the State of Iowa; and

WHEREAS, two or more public school districts may jointly employ and share the services of school personnel pursuant to Iowa Code section 280.15; and

WHEREAS, Maquoketa and Bellevue believe that an agreement pursuant to Iowa Code section 280.15 should be entered into with regard to the sharing of a human resources director and such an agreement will be to their mutual advantage.

NOW, THEREFORE, Maquoketa's Board of Directors and Bellevue's Board of Directors agree as follows:

I. Kristy Haxmeier (Haxmeier) will provide services as a human resources director during the 2018-19 school year for Maquoketa as a .10 FTE. Maquoketa shall issue Haxmeier an employment contract, and shall be deemed the employer for purposes of rights and obligations under Iowa law, and for purposes of compliance with federal and state laws relating to employment and employment benefits, subject to contributions by Bellevue pursuant to this Agreement. The employment arrangement shall be governed by the policies, rules, regulations, and job descriptions of Maquoketa.

2. Haxmeier's services as a human resources director (HR director) will be shared by Maquoketa with Bellevue. The details of Haxmeier's assignment between Maquoketa and Bellevue will be determined jointly by Maquoketa and Bellevue and Haxmeier's duties and responsibilities in each school district will be determined

and assigned by the superintendent in each school district. It is anticipated that Haxmeier will provide services as a HR director to Maquoketa for eighty percent (80 %) of her .10 FTE contracted time and to Bellevue for twenty percent (20%) of her .10 FTE contracted time. The responsibility for the evaluation of Haxmeier's performance shall remain with Maquoketa, pursuant to its established procedures. Maquoketa's personnel policies and practices shall apply to and govern Haxmeier's conduct and performance.

3. Maquoketa's annual cost to employ Haxmeier (including salary, fringe benefits, applicable travel expenses, and direct employment taxes) shall be calculated and billed on May 1, 2019, and twenty percent (20%) of these totals shall be billed to Bellevue. Bellevue will provide payment of the amount billed on or before June 30, 2019.

4. Maquoketa and Bellevue each agree to indemnify and hold harmless the other from and against and all liability, damages, loss, costs, and reasonable attorney fees which arise out of any claims, suits, actions or other proceedings asserted against the party indemnities based upon any acts or omissions of the indemnifying party.

5. At any time Haxmeier's employment with Maquoketa is terminated, Bellevue shall not be obligated to pay any more than the costs set out in Paragraph 3 above, for the actual days of service performed by Haxmeier.

6. This Agreement shall automatically terminate on June 30, 2019, or upon mutual agreement by both parties. Each party shall notify the other of its intent to continue this Agreement by March 1, 2019, and if the parties mutually agree to continue this Agreement for another school year, a new agreement will be developed for the 2019-20 school year consistent with the intent and agreement of the parties.

7. This agreement contains the entire understanding between Maquoketa and Bellevue and can only be amended or terminated by a written agreement signed by Maquoketa and Bellevue.

8. Should any paragraph or provision of this agreement be declared illegal by a court or agency of competent jurisdiction, then that paragraph or provision shall be deleted from this agreement to the extent it violates the law. Such deletion shall not affect any other paragraph or provisions of this agreement. Should the parties deem it advisable, they may mutually agree to enter into negotiations to replace the invalid provision.

IN WITNESS WHEREOF, this instrument is executed by Maquoketa's and Bellevue's respective officers on the dates as hereinafter stated.

Bids for Milk and Bread

APPROVED - Jessica Bormann (Nutrition Program Director) compiled bids for milk and bread for the 2018-2019 school year. The bids were due on Friday. Lowest bids, which we are required to take as it is based on federal funds were from Bimbo Bakery (bread) and Anderson-Erickson (milk).

Transfer of Funds

APPROVED - There was discussion in the state legislature last year about which fund safety equipment can be purchased from. Schools, like ourselves had always purchased safety equipment (list below of examples) from the General Fund, but an interpretation about two years ago said this equipment must be purchased from the Activity/Athletic Fund. They changed this last year and stated it can be purchased from the General Fund. But, we once again (as we did last year at this time) have to have a resolution to do so passed by the Board. This changes nothing that we have done in the past as a whole. This amounts to about $4500 usually, but this year it is $3355.16.

Some items (only <u>required</u> safety items) from the past year include the following:

- Mouth guards for football
- Reconditioning of football helmets and pads (or some years purchasing new)
- Head guards for wrestling
- Catcher's helmets for baseball and softball

It would be these types of items each year. I recommend we move these funds.

Below is the official resolution which we must use at the Board meeting:

Whereas participation in athletic and other school extracurricular activities furthers the skills, development, character and growth of our students, and Whereas safety of our student athletes is of paramount importance to the district, and

Whereas student activity funds are insufficient to cover the costs of protective and safety gear required by the Athletic Associations for students participating in those activities, and

Whereas the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016, BE IT THEREFORE RESOLVED:

That the Board of Directors of the Bellevue Community School District approves the transfer of $3,355.16 from the general fund to the student activity fund for expenditures that occurred between July 1, 2017 and June 30, 2018 for protective and safety gear required for athletic competition.

School Nurse

APPROVED - The Andrew CSD began sharing a school nurse, Kelley Humphrey, with our district this school year. The plan is to continue this again next school year. We currently have Kelley in our district 0.90 time, with the other 0.10 time at Andrew. This amounts to her being in our district all but one morning or afternoon a week. I recommend we continue this sharing agreement with Andrew CSD.

Board Policies

This year we are on the rotation to review (and update as needed) the 500 Series (pertaining to students). At this time, the following "500 policies" need updated as a result of change in laws, requirements, etc:

- 501.16   Homeless Children and Youth
- 502.8   Weapons
- 505.3   Student Promotion - Retention - Acceleration
- 505.5   Testing Program
- 505.10   Parent and Family Engagement

In addition, the following 100 Series need updating based on our our Equity visit and changes in requirements recently:

- 103.E4   Notice of Section 504 Student and Parental Rights
- 103.E5   Complaint Form (Discrimination, Anti-Bullying, and Anti-Harassment)
- 103.E6   Witness Disclosure Form
- 103.E7   Disposition of Complaint Form

These policies are in an attachment to the notes. The current policies on our website at the following link: http://www.bellevue.k12.ia.us/board-policies/

Computer Handbook

Each year I have the School Board approve our 1:1 Handbook. No changes in it for the upcoming year, but we are seeing more students who are bringing their own computer to school for use. Which, if they get on our internet system their computer is still filtered. It is only outside of school that they may not be filtered if it is their own computer, as school computers are filtered regardless.

Comet Finance Information

With Early Retirement's this year the district will save a little over $50,000 on employment and insurance combined. I was hoping to save more than this, but we also needed to add some staffing for English and 3-year old preschool. In addition, we did not hire teachers directly from college with no experience and a cheaper salary...we hired who we believed were the best candidates.

I personally will stand with this approach as it is about providing the best learning experiences for our students, plain and simple. Does this mean some future issues? I would hope not, but we always need to be looking at how we can be more economical in our approaches. I may share some ideas in the future.

Title I

APPROVED - Each year the Board approves the Superintendent to apply for Title I funding for the upcoming school year. This is a formality, and I request this approval.

Comet Reading and Reflection

Attached is a brief excerpt to read, and we will discuss at the meeting. It deals with a writing from Coach John Wooden in a leadership book that I pulled off my shelf recently to re-read….I will be interested in hearing your perspectives as it deals with schools in academics, students, building projects, etc.

RULES TO LEAD BY

Success Breeds Satisfaction; Satisfaction Breeds Failure.
A leader must set realistic goals, but once they are achieved, you must not become satisfied. Achievement will continue at the same or a greater level only if you do not permit the infection of success to take hold of you and your organization. The symptom of that infection is called complacency. Contentment with past accomplishments or acceptance of the status quo can derail an organization quickly. In sports or business, getting to the top is difficult. One of the reasons staying there is so rare is because the infection sets in.

Identify and Remove Excuses for Not Getting to the Next Level.
Only when I realized that it was me—and not the Men's Gym—that was holding the team back was I able to raise the level of our effort in all areas. What is your "Men's Gym"?

Stop Saying "No" and Start Asking "How?"
Assume improvement is always possible and force yourself—and others—to find out how. A leader who thinks he or she has all the answers has stopped asking questions. When you've asked, "How can I help our team to improve?" a thousand times, ask it again.

Welcome Contrary Ideas, but Not Contrarians.
New ideas and perspective from those under your leadership are essential for achieving and maintaining a competitive edge. Welcome those people strong enough to speak up and offer alternatives and ideas. Beware those who do it in a manner that crosses the line, who challenge your overall philosophy or your leadership itself. Look for solid leaders like coaches Crum, Powell, Norman, and Cunningham, who knew how to engage in a robust exchange of ideas and opinion without causing disruption or challenging authority.

Information Items

Graduate Intentions

It is interesting to see our Graduates Plans for life beyond high school….It is amazing to see how many more students plan to gain some type of post-secondary training after graduation than the past. Plans of this year's graduating class includes the following:

*96% attaining some type of professional training

- 48% Attending a 4-year school
- 37% Attending a community college
- 11% Joining the military, reserves or police academy
- 4% Seek employment directly after high school

Class of 2017
95.7% of students plan on attending college next school year to receive a post-secondary credential:

41% Attending a 4-year school

    19% Attending a 4-year private college

    22% Attending 4-year public college

55% Attending a community college, Military, specialized program, etc.

4% Seek employment directly after high school

FYI - Based on graduate profiles for the Class of 2018 in the local newspapers….Easton Valley has 73% of students planning to attend college, While Maquoketa has nearly 88% planning to attend college.

Dubuque Racing Association

- Jeanette Hartung-Schroeder completed a grant for the district with input from the other administrators, the Instructional Coaches, and Cris Kellogg. The grant was for STEM equipment for the district, and we received $2000 (out of a requested $4000, which is normal for not all of it to be funded). The organization gave out over $1 million this year to schools and other non-profits in the area, with over 67% focused in Dubuque and 86% in Dubuque County. We will utilize the funds this summer through some purchases.

Facility Updates

- Parking Lot - Still unsure of specific date
- MS Boy's Lockerroom - Work is progressing, and tentative completion based on plumbing is mid-June.
- MS/HS Lighting ("HS Hallway" area) - Lights and ceiling tile will be started the first week in June.
- 5th Grade Carpeting - 1st or 2nd week in June

- Safety Maps for both buildings
  - Door signs have been put up, but I will be working on a map with the door signs indicated in the next few weeks
- Equity-Related
  - Updating Board policies on bullying/harassment, grievance procedures for students and adults.
  - Adding handicap accessible entrance signs and restroom signs.
  - Covering exposed sink pipes in handicap accessible restrooms.
  - Adding signage and spaces for handicap parking in the parking lot at the main entrance and by the softball diamond (with one being for a handicap-accessible van).

Legislative Priorities

As a Board we have traditionally discussed what our district believes our legislative priorities for the upcoming legislative session in January 2019. Below are some of the key areas to focus on and review for the July Board meeting. We need to submit these by August 10, therefore we will need to decide these at our July 2018 Board meeting.

FYI - In July of 2017 we selected the following priorities:

The Board selected IASB Legislative Priorities from the list below for the delegate assembly in November in Des Moines:

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#7   Mental Health Support
#8   Special Ed Funding
#19  School Funding Policy
#27  SAVE (1-cent money)
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2018 Legislative Resolutions

STUDENT ACHIEVEMENT AND ACCOUNTABILITY

1. RESEARCH-BASED INITIATIVES

Supports implementation of initiatives in Iowa's Pre-K-12 education system that:

- Are research-based;

- Are focused on student achievement, and;

- Do not "re-purpose" existing education funds.

2. STANDARDS AND ACCOUNTABILITY

Supports continued progress in the development of rigorous content standards and benchmarks that reflect the real-world knowledge and skills students need to graduate from high school prepared for college or to enter the workforce, including the following state actions:

- Provide and fund technical assistance to help school districts fully implement the Iowa Core Content Standards which define what students should know and be able to do in math, science, English language arts, social studies, and 21st Century skills in areas such as financial and technological literacy.

- Adopt high-quality summative and formative assessments, aligned to the skills students should know and be able to do to succeed globally and locally.

- Support research-based professional development that provides educators with training, support and time to work together so that they can successfully teach a rigorous curriculum to all students. Ensure that curriculum decisions about how to teach remain in the hands of local schools and teachers.

Include and fund all the components of successful standards systems: assessments aligned to high expectations, improved and aligned instruction and quality professional development. IASB supports development of model content standards, recommended assessments and professional development supports in additional content areas but opposes expanding accountability, reporting and accreditation requirements in these areas.

3. PRESCHOOL

Supports continued funding to ensure that all 4-year-olds have access to the Statewide Voluntary Preschool Program.

Supports an increase in funding from the current weighting of 0.5 to 1.0 full-time equivalent to increase the ability of districts to provide services such as full-day programming and transportation to ensure that all 4-year-olds have the ability to attend the Statewide Voluntary Preschool Program.

Districts should be given maximum flexibility to assign costs to the program.

4. EARLY LITERACY

Supports the continued development of and funding for research on best practices for improving proficiency in early literacy strategies.

Supports continued funding for professional development and classroom intervention strategies focused on implementing best practices for early literacy in grades PK-3.

Supports the continuation of programs currently funded by the early intervention block grant program with flexibility to use those funds for other K-3 literacy programs if approved by the school board.

Supports additional funding for programs designed to ensure that all students meet literacy expectations by the end of 3rd grade.

5. ENGLISH LEARNERS

Supports sufficient and on-time funding for English-learners (EL) until the students reach proficiency.

6. DROPOUT/AT RISK

Supports the inclusion of dropout prevention and funding for at-risk students in the foundation formula and the inclusion of socio-economic status as a factor in determining a student's at-risk status. Opposes changes to the compulsory age of attendance unless sufficient funds are provided to implement strategies to retain those students.

7. MENTAL HEALTH

Supports increased statewide access to and funding for mental health services for children.

8. SPECIAL EDUCATION – STATE

Supports predictable and timely state funding to serve students receiving special education services at a level that reflects the actual cost including educational programming and health care costs.

9. SPECIAL EDUCATION – FEDERAL

Supports federal commitment to fund 40 percent of the cost of educating students receiving special education services, and requests that the federal government fulfill that commitment by increasing funding a minimum of 8 percent per year until the 40 percent figure is achieved.

10. AREA EDUCATION AGENCIES

Supports full funding of the area education agencies to provide essential services in a cost-effective manner to school districts including, but not limited to:

- special education;
- technology;
- professional development;
- curriculum assessment; and

- student assessment data analysis.

11. SCHOOL CALENDARS

Supports the authority of locally elected school boards to determine the school calendar to best meet student needs, including start dates, year round schools, and other innovations.

EDUCATOR QUALITY

12. TEACHER LEADERSHIP AND DEVELOPMENT

Supports research-based programs and funding to develop strong instructional leadership including:

- teacher leadership and development
- beginning teacher mentoring programs
- quality professional development programs.

13. MARKET-COMPETITIVE WAGES

Supports providing school districts with incentives and the flexibility to pay market competitive wages for shortage area positions, especially in the areas required to meet graduation and Iowa content standards.

14. BENEFITS

Supports allowing school districts to voluntarily enroll their employees in the state's health, dental and life/long-term disability insurance pools.

15. ALTERNATIVE LICENSURE

Supports the adoption of alternative teacher licensure upon completion of research-based teaching pedagogy training in addition to content knowledge in a curricular area. IASB also supports the creation of reciprocity agreements with other states with high-quality education programs so as to increase diversity among our certified teachers and administrators.

16. STAFF REDUCTIONS

Supports giving school districts and AEAs the option to waive the termination requirements in Iowa Code Section 279.13 to reduce staff in response to reductions in funding or to comply with an arbitrator's award.

17. ARBITRATIONS

Supports a requirement that arbitrators, prior to the imposition of an award, must first consider local conditions, ability to pay, and local settlement history. After the arbitrator determines the school district, AEA or community college has the ability to pay, the arbitrator should then consider comparability based upon similar size and geographic region.

18. LABOR/EMPLOYMENT LAWS

Supports labor and employment laws that balance the rights of the employees with the rights of management, with an emphasis on student achievement and student safety.

FISCAL RESPONSIBILITY AND STEWARDSHIP

19. SCHOOL FUNDING POLICY

Supports a school foundation formula that:

- Provides sufficient and timely funding to meet education goals;
- Equalizes per pupil funding;
- Provides a funding mechanism for transportation costs that reduces the pressure on the general fund and addresses inequities between school districts;
- Includes factors based on changes in demographics including socio-economic status, remedial programming, and enrollment challenges;
- Incorporates categorical funding in the formula within three years; and
- Includes a mix of property taxes and state aid

20. SUPPLEMENTAL STATE AID Supports setting supplemental state aid:

- For FY 2019, by January 31, 2018;
- For FY 2020 and future budget years, at least 14 months prior to the certification of the school's district budgets; and
- at a rate that sufficiently supports local districts' efforts to plan, create and sustain world-class schools

Supports a formula driven method for establishing the supplemental state aid growth rate if it is not set within the statutory requirements.

21. PROPERTY TAXES

Supports holding school districts harmless in property tax restructuring. Supports efforts to minimize property tax disparities created by the additional levy rate without compromising additional resources to school districts. Supports improved transparency and limits on the use of Tax Increment Financing (TIF) including the following requirements:

- To include all affected taxing bodies before creation of a TIF district;
- To limit the duration of all TIF districts

22. SPECIAL LEVY FUNDS

Supports flexibility in the use of special levy funds.

23. TAX BASE

Supports an independent, bi-annual cost-benefit analysis of all income, sales or property tax exemptions, credits or deductions. Creation of a new tax credit must undergo an independent cost benefit analysis. The legislature should have sole authority to make revisions to definitions that impact taxes, restrict future tax bases or provide additional tax breaks that decrease revenue to the state and either directly or indirectly impact tax revenue for schools.

24. FRANCHISE FEES

Opposes the imposition of franchise fees on school corporations unless the board of directors agrees to such a fee.

25. CONSTITUTIONAL TAX LIMITATIONS

Opposes a constitutional amendment or statewide voter referendum that would limit taxes, spending or local control impacting education.

26. UNFUNDED MANDATES

Opposes any new mandate that does not provide sufficient and sustainable funding for successful implementation.

SCHOOL INFRASTRUCTURE

27. SAVE (Secure an Advanced Vision for Education)

Supports repeal of the December 31, 2029 sunset on the statewide penny sales tax for school infrastructure.

Supports preserving the integrity of the statewide penny sales tax for school infrastructure including the tax equity provisions in the following manner.

- No diversions or expansions of allowable uses prior to the current 2029 sunset date;
- Continued growth in the per pupil amount beyond the 2029 sunset date.

28. BOND ISSUES

Supports allowing school bond issues to be passed by a simple majority vote.

Supports the authority to levy a combination of property taxes and income surtaxes to pay the indebtedness.

Supports legislation to clarify that revenue bonds do not count toward a 5 percent statutory debt limit.

GOVERNANCE

29. EXPANDING EDUCATIONAL OPPORTUNITIES

Supports providing the flexibility to expand educational opportunities and choices for students and families. Educational options must remain under the sole authority of locally elected school boards charged with representing community interests and accountability. IASB supports efforts including:

- Investment in magnet and innovation schools; expansion in flexible program offerings; and greater partnerships among schools and community organizations

- Establishment of charter schools;

- Establishment or use of on-line schools or classes.

Supports opportunities for continued collaboration between public and non-public schools; however the association opposes the use of additional taxpayer funds for the creation of vouchers or educational savings accounts or an increase in tax credits or deductions directed toward non-public schools.

30. SHARING AND REORGANIZATION

Supports continuation of sufficient incentives and assistance to encourage sharing or reorganization between school districts including the establishment of regional schools.

31. HOME SCHOOL ASSISTANCE PROGRAM

Supports having Home School Assistance Program students register with their public school attendance centers.

<u>Comments from the Building Principals, Superintendent and Board Members</u>

<u>Enter Closed Session for Real Estate discussion</u>

<u>Enter Closed Session for Superintendent Evaluation</u>

The Board approved a 2% increase for the superintendent for the 2018-2019 school year...this is the same as all other staff in the district.

Bellevue Community School District

Assessment Overview

June 2018

ITBS/ITED RESULTS: STUDENTS PROFICIENT 2010-2018
(Using 41st NPR thru 2010-11; then using NSS cut scores)

Grade	Reading								
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
3	86.3	79.7	94.7	81.1	78.4	81.6	89.2	93.0	97.5
4	68.4	90.0	67.9	92.3	79.5	84.2	80.0	83.4	88.0
5	82.1	87.5	80.4	75.0	68.3	83.7	74.4	73.6	90.0
6	55.4	60.0	59.5	68.0	70.7	61.9	71.7	82.6	67.3
7	55.6	70.4	59.1	74.4	91.1	68.4	69.8	77.6	71.4
8	71.1	74.5	45.7	61.9	85.0	77.6	70.7	61.2	72.9
9	70.2	77.2	84.5	80.4	86.3	92.9	87.1	81.5	73.8
10	77.8	83.0	76.3	82.3	78.9	88.5	93.0	89.1	82.8
11	79.2	70.1	81.5	84.7	83.9	83.0	82.0	84.4	80.0

Grade	Math								
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
3	92.2	92.6	94.7	94.6	94.6	95.9	100.0	93.0	97.4
4	76.3	94.0	92.5	94.9	89.7	97.4	94.0	100.0	94.0
5	92.3	97.5	94.1	92.9	92.7	90.7	92.3	88.7	92.5
6	76.7	75.0	73.0	88.0	86.2	88.1	73.9	78.3	78.2
7	64.8	79.5	88.6	92.3	92.9	87.7	88.4	85.7	87.5
8	80.8	62.7	73.9	78.6	82.1	89.7	84.5	87.2	71.4
9	80.9	78.9	87.9	86.3	86.3	90.5	87.1	81.5	77.1
10	75.9	85.1	79.7	83.9	87.7	84.6	83.7	90.6	79.7
11	79.2	76.7	89.1	91.5	85.7	88.7	88.0	82.2	88.5

Grade	Science								
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
3	94.1	94.5	94.7	94.6	97.3	95.9	97.3	93.0	97.5
4	73.7	86.0	79.2	97.4	89.7	94.7	90.0	97.3	93.9
5	99.9	100.0	88.2	82.1	80.5	95.3	82.1	81.1	97.5
6	70.3	75.0	83.8	76.0	63.8	64.3	82.6	73.9	65.5
7	69.7	74.4	56.8	74.4	78.6	73.2	74.4	79.6	83.7
8	66.6	88.2	73.9	59.5	85.0	81.0	84.5	73.5	77.6
9	80.9	78.9	84.5	92.2	72.5	85.7	74.2	75.4	68.9
10	68.5	87.2	83.1	85.5	84.2	76.9	83.7	85.9	79.7
11	83.3	83.3	90.9	83.1	82.5	79.2	72.0	77.8	85.2

Early Intervention Goals for Reading
Formative Assessment System for Teachers (FAST)

End of year testing results for grades K-5 are shown below in comparison to results from the 2016-2017 school year. Universal Tier instruction is considered proficient at the 80% benchmark, and the state average is also listed from the 2016-2017 school year.

Grade Level	Percent of Bellevue Elementary Students at Benchmark		State Percentage
	2017-18	2016-17	2016-17
K	97%	85%	69%
1st	90%	98%	67%
2nd	76%	63%	66%
3rd	83%	91%	66%
4th	82%	81%	66%
5th	78%	64%	66%

BELLEVUE COMETS
ELEMENTARY · MIDDLE · HIGH SCHOOL
BELIEVE IN THE BLUE

ACT Results

Our district's ACT scores are skewed to a point when comparing to other districts. Ultimately, our scores are lower to a point. We test all students, and very few other districts in the state do this and very few in our area (especially in the Dubuque area). Some reasons for testing all students include the following:

- We determined a few years ago that we want each student to have a basic college entrance exam completed prior to graduation. This allows them to be "thinking" about college and analyzing their areas of strengths as they prepare for their life after graduation.
- We also want to see how our curriculum and teaching is matching with the learning of students. It serves as an analysis of our curriculum for all students, and what we are requiring students to learn and accomplish. Our goal is to make steady improvements and get ALL students up to or beyond the state average.
- It also allows us to sincerely think about ALL students, and is a good comparison when looking at other data measures we use (Iowa Assessments, ASPIRE, FAST, etc.). The data follows a student, and we need to monitor this and see the improvements each year and work on the weaknesses of individual or groups of students.

Included in this document is an analysis if we take our "Top 50%" of scores and "Top 60%" of scores and compare. **The state of Iowa average is slightly over 60% of students statewide that take the test. As you can see, we score well when compared in this way.**

One note on this is that even though our scores for some years are higher in each one of the individual areas, our composite is still the same as the state average. This may seem confusing to some, but ACT takes all scores in each individual area, along with each composite score in the same way. For example, a student could have scored a 28 in Math, but had significantly lower scores in other areas and had a composite of 19 based on their other scores. ACT scores are based on the scores of the student's overall, and our overall composite score for the top 60% is the same as the state average (even though our individual area scores were higher).

ACT Scores Adjusted for the Class of 2017-2019

		English	Math	Science	Reading	Composite
All Scores of BHS Graduates	Class of 2016	17.3	18.8	19.8	19.5	18.9
	Class of 2017	18.4	18.7	19.7	19.6	19.2
	Class of 2018*	20.0	19.7	20.3	20.8	20.0
	Class of 2019*	18.1	18.2	20.5	20.6	20.0
50% of BHS Graduate Scores	Class of 2016	NA	NA	NA	NA	NA
	Class of 2017	21.8	21.4	24.2	24.0	22.7
	Class of 2018	25.9	26.1	24.1	26.0	24.1
	Class of 2019	22.2	23.3	24.7	24.6	23.4
60% of BHS Graduate Scores	Class of 2016	19.7	19.9	22.1	21.5	21.0
	Class of 2017	21.4	21.4	23.7	23.1	21.9
	Class of 2018	23.2	22.4	23.3	25.0	23.2
	Class of 2019	21.4	22.5	24.0	24.0	22.8
	Class of 2012-14	19.8	20.2	21.4	21.9	20.9
State Average (Approximately 60% of students statewide)	Class of 2016	21.4	21.4	22.3	22.7	22.1
	Class of 2017	21.2	21.3	22.6	22.1	21.9
	Class of 2018 (est.)	21.2	21.3	22.6	22.1	21.9
	Class of 2019 (est.)	21.2	21.3	22.6	22.1	21.9

*These are the scores from taking the ACT at school; A full ACT report for all student scores is sent to districts in August each year after the class graduates

™ 5/18

BELLEVUE COMETS
COMMUNITY SCHOOL DISTRICT

BHS College Credit Course Overview

All College Credit Courses for BHS Students **(2017-2018)**

# of Grades Earned	A	B	C	D	F
1st Semester	98	62	38	12	6
2nd Semester	92	54	29	14	6
% of All Grades Earned on College Credit Courses *411 courses*	46.2%	28.2%	16.3%	6.3%	2.9%

All College Credit Courses for BHS Students **(2016-2017)**

# of Grades Earned	A	B	C	D	F
1st Semester	99	49	30	10	5
2nd Semester	116	54	23	8	5
% of All Grades Earned in College Credit Courses *399 courses*	53.9%	25.8%	13.3%	4.5%	2.5%

Grades of "A" or "B" in college courses

- 2017-2018 School Year 74.4%
- 2016-2017 School Year 79.7%

Grade Distribution of the 2018 Senior Class through their high school years:
- A - 137
- B - 67
- C - 47
- D - 22
- F - 13

Summary Information
- 273 Total Credits Earned
- 45 Credits was highest of any student
- 16.5 Credits was the average earned in 2017-2018 (Average for the last 4 years has been 16.9 credits)

Research shows that...

- Taking college courses while in high school improves college graduation rates, compared to peers who did not participate in dual-credit programs (college courses while in high school)
- Students have higher rates of enrolling in a college or university after high school graduation.
- Students have lower rates of required remediation (taking courses to meet the entrance exams into specific "beginning level college courses)
- Students have higher rates of earning post-secondary degrees (beyond a bachelor's degree).
- Students have slightly higher GPA for their 1st semester and year
- Students have higher retention rates of staying in school
- Students change their majors less.
- Students graduate in less time than those without early credit.
- Students add minors/second majors more than students without college credit from high school.
- Students in sequenced English and Math courses who take the first course prior to high school graduation earn a slightly better grade or the same grade (no negative impact).
- 97% of students with college credit from high school recommend that high school students take advantage of early college credit, as it better prepares them and allows more flexibility in college.

Bellevue Community School District
Student Laptop Program Handbook Agreement Form
2018-2019 school year

Review and Sign for each statement below that focuses on some of the most important points covered in the Student Computer Program Policy Handbook that is located on the school website (if a paper copy is needed by the student/parent please contact the MS/HS office at 872.4001).

I have read the Equipment Lending Agreement that gives students permission to check out other equipment, such as digital still and video cameras, and agree to those conditions. (Page 5-6)

Student _____Parent _____ Date _____

I understand that my family is financially responsible for up to the full cost if damage occurs to the laptop. Please refer to the "Computer Damages", "Cooperative Loss Program", and "Bellevue High School Technology Advisory Committee" sections. (Page 6-7)

Student _____Parent _____ Date _____

I understand that the school owns the computer and has the right to search the computer at any time if they believe that inappropriate use is taking place or has taken place. (Page 8)

Student _____Parent _____ Date _____

I will not leave my laptop unattended unless it is locked in a secure place. My family is fully responsible for the cost of replacement should my laptop become lost or stolen due to "negligent or irresponsible behavior." (Page 10)

Student _____Parent _____ Date _____

I will not install or use file-sharing programs to download other programs, or duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own. (Page 5)

Student _____Parent _____ Date _____

I will report any problems with my laptop to a member of the tech support staff or administrative office in a timely manner. (Page 11)

Student _____Parent _____ Date _____

I will keep the laptop lid fully closed whenever it is moved from one point to another. (Page 12)

Student _____Parent _____ Date _____

Student Computer Program

School Registration & Student Distribution Dates
(Same Dates this Year again for Parent & Student Convenience):

TBD

In order to receive a Computer at this time…
- Students must be officially registered for classes (Registration for all students is on the same day)
- The Cooperative Insurance Agreement must be completed and paid.
- The student and parent must have read the 1:1 Computer Handbook located on the school website. If a paper copy is needed by the student/parent please contact the Bellevue MS/HS Office at 872.4001 (Ext. 1) for a copy.

*If these times do not work for your family please contact Bellevue High School at 872.4001 about arranging an alternate time/date.

The Vision for Teaching and Learning in the Bellevue Community School District

Technology use in schools is becoming dramatically more important in schools for both student learning and instruction by teachers. While technology has always been important and utilized in the district, the 1:1 initiative within the Bellevue Community School District over the last five years has allowed for a transformation in teaching and learning to begin and to continue. An increasing amount of work and resources for student learning are available online, and student access to this material for their learning is important.

- Students in grades 3-12 have their own computer to utilize on a daily basis.
- Students in grades 6-12 are able to take them home nightly with the proper permission from parents.
- Students in grade 5 will have their own computer which they can take home when necessary with both student and parent permission.
- Computers in grades 5-12 have a "management system" that filters and does not allow for inappropriate material to be accessed both inside and outside of school.
- Students in grades 3 & 4 will have their own computers in their room, but it is not to be taken home and has a filter that is only designed to "manage" content on the school campus.
- Students in grades 11 & 12 will be utilizing a Macbook in most cases, while students in grades 3-10 will utilize a Chromebook in most cases.

The school will be allowing students to take the computer home (as indicated above), but will also allow for parents to request that their students keep their computers at school where they will be stored each night. The decision on computer access for students after school hours will still be left up to parents, but the school will make it a possibility for students to take them home nightly. We do encourage parents to allow their students to take computers home with them, as their learning experiences with technology are important.

Computers allow students to access information online on a regular basis, along with create projects, documents and presentations, plus work on papers and similar learning activities (with the capability to "write" a paper whether connected to the internet or not). In addition, both devices allow students to access a dramatic amount of resources online and store all of their information on "Google Drive", a "cloud-based" storage area for all material that an individual wishes to save to access at another time. Students will all have their own login to Google that will allow them to access their information from "the cloud" with any device with an internet connection. If an internet connection is not available students can still access their current work and resources and create new work

Computer Access

Computer access at home allows students to access information that teachers are utilizing on the web through the teacher's online sites that will have assignments, materials, etc. from class that both students and parents will have access to on a daily basis. Computers will also allow our students opportunities to collaborate online with other students to work on projects and assignments, and opens up a wide range of material for students to utilize in their learning that goes beyond the traditional textbook and lecture settings of schools from the past. Technology is an integral component in the lives of students, and this process will allow our students the opportunities to work in a professional manner that is educationally based and that meets the interests and learning styles of students.

The 1:1 computer initiative gives students the tools to have instant access to the world of information and also to become producers rather than just consumers of information that is available through the use of technology. The goal of the initiative is to provide students

a computer and more learning resources for students as they continue their education at the Bellevue Community Schools and beyond.

Students will become producers of knowledge instead of only consumers of knowledge. Ultimately, the goal is to allow our "students become pilots of their learning not just passengers along for the ride." Research shows that the 1:1 initiative "levels the playing field" for all students, regardless of any family's' economic situation.

The Bellevue Community School District is continuing to take an extensive and aggressive initiative to transform teaching and learning within the district. The 1:1 Initiative allows several things to occur for the benefit of student learning, and some of these include...

- Promoting student engagement and enthusiasm for learning
- Encouraging collaboration among students, teachers, parents, community members and people throughout the nation and world through interactive capabilities and opportunities.
- Reduces the use of worksheets and workbooks
- Guides students in their learning and production of knowledge
- Allows students access to information, along with an opportunity to connect it to their learning in a meaningful manner.

The Bellevue Community School District has continually been placing an emphasis on critical thinking and problem solving in the last several years. The use of technology has been found to be beneficial in allowing educators to give students opportunities to demonstrate their higher level thinking skills in their learning.

Computer Use and Conduct Policy

The primary goal of the Bellevue Community School District's available technology is to enrich the learning that takes place in and out of classrooms. In particular, technology offers opportunities for exploration and analysis of academic subjects in ways that traditional instruction cannot replicate. However, certain legal and ethical restrictions apply. Also, the limited supply of both hardware and software requires us to set priorities for use. Academic work for courses always takes priority over any other use of the computer equipment. Library and Media Lab equipment are reserved exclusively for academic use.

The following is a list of rules and guidelines that govern the use of the Bellevue Community School District's computers and network resources.

Network Resources refers to all aspects of the school's owned or leased equipment, including Chromebooks, Macbooks, printers, scanners and other peripherals, as well as email, Internet services, servers, network files and folders, and all other technology-related equipment and services. These rules apply to any use of the school's network resources whether this access occurs while on or off campus.

Students may not use network resources:

- to create, send, access or download material which is abusive, hateful, harassing or sexually explicit;
- to download, stream or listen to Internet-based music, video and large image files not required for school work, as this slows the performance of the network for all users. The school will monitor the network for violations.

- to send file attachments through the school's email system that are greater than 5MB in size (the transfer process can hinder network speed and access to others - if you need to transfer
- large files, please contact the Director of Technology to make special arrangements);
- to alter, add or delete any files that affect the configuration of a school computer;
- to conduct any commercial business;
- to conduct any illegal activity (this includes adhering to copyright laws);
- to access the data or account of another user (altering files of another user is considered vandalism);
- to install any software onto the district's computers;
- to copy Bellevue Community School District's school software (copying school owned software programs is considered theft).

In addition, students may not:

- give out their home address or phone number to anyone on the Internet (this protects users from becoming potential victims of those with criminal intent);
- give password(s) to anyone;
- post anonymous messages;
- forward email commonly known as "SPAM," Unsolicited Commercial Email (UCE), or "junk email."

Equipment Lending Agreement

This additional agreement allows students to check out a variety of peripheral equipment such as still cameras, video cameras, microphones, and other audio visual devices for multimedia school projects. The signed agreement is part of the Student Laptop Program Acknowledgement Form.

The Bellevue CSD grants the user permission to borrow technology equipment for school and home use based on mutual agreement of the following:

Agreements

1. Students will return the equipment at the established due dates and times and understand that I will be billed for replacement costs if equipment is not returned promptly. Approximate replacement costs include: Chromebooks - $300, Macbooks - $1200, Replacement Screens - $50-$150; Chargers - $20-$50
2. Students will treat this equipment with the same care as if it were my own property.
3. Students will maintain the equipment in clean condition.
4. Students will avoid use in situations that are conducive to loss or damage.
5. Students will heed general maintenance alerts and advice from school technology personnel.
6. Students will promptly report any malfunction, loss, damage or theft to the Technology Coordinator.
7. Students will transport the equipment within the case provided in the school building and whenever leaving the school building.

Damage or Loss

Students are responsible for any costs incurred due to loss or damage of equipment as determined by the school. In addition, students may not be permitted to checkout school equipment in the future and may be billed for any costs incurred by the school.

<u>Disclaimer</u>

While the Bellevue Community School District has internet filters to monitor what is accessible to students, it does not have control of the information on the Internet or incoming email, nor does it provide any technical barriers to account holders accessing the full range of information available. The "filtering system" that the school uses is an effective system, but as always, sites that are accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of the Bellevue Community School District. While the Bellevue Community School District's intent is to make Internet access available for educational goals and objectives, account holders will have the ability to access other materials as well. The Bellevue Community School District expects students to use technology appropriately and follow all policies when using the Internet. Students found in violation of the policy will be disciplined.

In addition, Bellevue Community School District account holders take full responsibility for their access to the district's network resources and the Internet. Specifically, the Bellevue Community School District makes no warranties with respect to school network resources nor does it take responsibility for:

1. the content of any advice or information received by an account holder.
2. The costs, liability or damages incurred as a result of access to school network resources or the Internet; any consequences of service interruptions.Laptop Use and Policies for Students

<u>Computer Damages and Care</u>

<u>Computer Damages</u>

- If a computer is damaged the school needs to be notified immediately. Each student is required to be involved in the school's Cooperative Loss Program (explained below). If a student damages a computer, the student/student's family is responsible for paying repair costs according to the Cooperative Loss Agreement.

- If a computer is intentionally damaged, judged by the administration to be intentionally damaged, or is severely damaged due to the student's negligent or irresponsible behavior, the student will be responsible for paying the entire cost of repair or replacement.

- A student who does not have a computer at the time due to a computer being damaged accidentally will be allowed to use a computer from school and be allowed to take it home.

- A student who does not have a computer due to a computer being damaged intentionally may be allowed to use a computer from the office that is available for situations similar to this if judged appropriate by the Bellevue High School Technology Advisory Committee. The student will not be allowed to take the computer home.

<u>Cooperative Loss Program</u>

The Cooperative Loss Program at Bellevue High School costs <u>as determined each year</u> helps to moderate the financial burdens in the event of a big-ticket instance of laptop loss or

damage. For example, replacement of a cracked or damaged screen is usually $800 or more. The money in the program serves as a cooperative group insurance pool, where damages that go beyond the costs of repairs that are listed below.

In the event of damage to the computer not covered by the warranty and within the student's control, the student and parent will be billed a fee according to the following schedule:

- First Incident – Up to $100 deductible
- Second Incident – Up to $200 deductible
- Third Incident and all Future Incidents – Up to the full cost of repair or replacement

The administration has the authority to waive the first incident deductible charge if the cause of damage is judged to be beyond the student's control and is viewed as an accident. A second incident involving the same student would automatically move the consequence to the "Second Incident" consequences.

The Cooperative Loss Program does not apply to items/repairs/losses that are less than $100 in cost, as some items costing less than $100 are the full responsibility of the students. This includes chargers, cases, and several other basic repairs. Students will be required to pay the full costs of these items

Bellevue High School Technology Advisory Committee

The Bellevue High School Technology Advisory Committee is comprised of 3 students, 3 staff members, technology specialist in the district and the Dean of Students. This committee will serve as an advisory role to the HS Principal in discussing the impact of the computer on learning and the development of future policies. In addition, the committee will serve as an appeal board for students in regard to decision that were made by the administration on damages to computers and other technology.

Student Use in Classrooms

Students will be required to take their computer to each classroom each day, unless told differently by the teacher for that specific day. When the computer is not being used in class it is to be closed or at a 45 degree angle. Teachers may request at any time for students to shut their computer

Student Access to Internet

At school, students will have access to the Internet through the school server. When not at school students can access the internet if they have internet access available to them in their home or other locations. The security system of the school will also be in place when students access the Internet outside of the school. Therefore, sites that are "blocked" at school will also be "blocked" in all other locations where students access the Internet. One common student site that is blocked is Facebook, along with many game sites. While inappropriate sites are blocked, it is possible that the security system may not always identify all sites that are potentially viewed as inappropriate. Therefore, parents are recommended to monitor their student's time on the computer along with their activities on the computer during their 24/7 access at home.

Appropriate Use Education

Students will have ethical and appropriate use of technology lessons presented to them during the first full week of school in one of their classes or in a separate session. It is important that students are aware of appropriate use of technology for their own protection, security and in order to effectively use technology in the 21st Century. Topics covered in these learning sessions will include information on cyber bullying, inappropriate web sites, online safety, plagiarism, and misuse of the equipment.

Students Access & Monitoring

Ultimately the computer is the property of the school, and the school has the right to determine what is appropriate and to search the computer if necessary at any time. The district's website monitoring software that allows the district to block websites which are inappropriate for students whether they are accessing the web via the district wireless network or if they are connected to the Internet in their homes. This software also includes screen monitoring which allows school employees or classroom teachers to monitor multiple student laptop screens at one time.

Students who access inappropriate sites during the school day or are accessing sites that are not related to the class that they are in will face disciplinary action from the teacher and/or the administration. Consequences may vary from "Zero/9th Block" to not being allowed to take the computer home with them at the end of the school day as initial steps.

If sites are accessed by accident (which does occur at times) it is recommended that the student immediately move to another site within a few seconds.

This being said, the best filtering software in the world can not match the combination of education and supervision at school and home. The Bellevue CSD is working hard to establish a quality curriculum of "digital citizenship" in which students are educated on acceptable standards of online behavior.

Bringing the Computer to School

It is imperative that students bring their computer and charging unit to school each day for their learning. Teachers will be designing their lessons and classrooms based on students having access to their computer. The computer must be kept in the carrying bag at all times when it is not being used.

Students who accidentally leave their computer at home may have access to a limited amount of computers that are available in the office. Students will be able to "sign-in" to their account on the server, but would not be able to take this computer home with them. Students will be allowed 1 time/semester to use a computer from the office (if one is available) if they forget their computer at home.

Charging of Computers

It is the student's responsibility to have their computer charged each day when they come to school. During a normal school day a typical computer fully charged (through a normal electrical outlet) can be used the entire day for classes with no additional charging required. Students must be responsible and charge their computer before coming to school. The school cannot allow "one student" to daily charge their computer during class due to the disruption to the learning environment that this may cause. If a student comes to class with a computer that is not charged, specific consequences may occur for the student.

The school will allow students to charge computers in the classroom that they are departing prior to lunch if needed. The room will be locked so that the computer are in a safe and secure location.

Establish a routine at home for the charging of the computer so that it can charge overnight. The charging time of the computer and responsibility is very similar to the charging of a cell phone.

Lost Computers

Computers that are lost or stolen need to be reported to the school office immediately. If a computer is lost the student will be financially responsible for its replacement.

Downloading Programs & Personalizing the Computer

Only the Technology Director in the school can download programs to the student computer. All students will be able to personalize their computer through the legal downloading of music from iTunes, CD's, and other similar methods, although some specific sites such as "limewire" and other music sites will not be accessible to students. In addition, screen savers, wallpaper and other pictures may be placed on the computer. All items must be appropriate and not violate any school policies.

Stickers and other markings on the outside of the computer will not be allowed. Each computer and bag is easily identified by a specific numbering system ("Asset Tag") that is placed on the computer.

Bring Your Own Device – New Option This Year

Students will be allowed to bring their computers from home to use. If you have a question about this, please contact the school. The device must have a keyboard; cell phones and tablets will not be allowed. It is also suggested, that high school students have access to Microsoft Office. Bellevue CSD will not be responsible for lost or damaged devices.

Google & Google Drive

Students will save all of their schoolwork in the cloud through Google (Google Drive). This is an easy process for students, and one which allows them to access their information from any computer through the Google process. Students will have their own username and password to access their computer and Google.

Any student work that is saved on their Chromebook will automatically save to the "cloud" through an automatic process. Student work without an internet connection will be saved when internet is accessible by the computer.

Student Printer Use

Students will have access to print in the media center. Any other locations that are needed will need to be accessed by the teacher, and the student will need to send the material to the teacher in order to have it printed in many cases.

It is hoped that less material will need to be printed as a result of the opportunities to communicate learnings to the teacher by sending assignments and other materials to them through their computer.

<u>Read all Safety Warnings and Information</u>

The computer comes with some general information for its user. Reading this will allow you to understand more about the computer and its capabilities, along with general hints and reminders for the care of the computer.

<u>Ear Buds</u>

With permission from the teacher or room monitor (typically during student work time in the room), students may listen to music or other educationally-related material on their computer. The basic rule is the "One Bud Rule", which indicates that students will have one ear bud in and one ear bud out, and students must have the volume at a level that allows for students to hear the instructor in the room.

The use of ear buds in study hall and study table is at the teacher/supervisor's discretion. iPods can also be used in study hall and study table with the supervisor's permission.

Laptop Care Reminders

1. Keep your Computer in a safe place.

The computer bag, with the computer and other equipment, must be stored in a safe place (lockers at school during non-class times). Don't leave the computer on the floor where it might be stepped on or within reach of small children or pets. Don't leave it in a car or anywhere it might be exposed to extreme temperatures.

Laptops left in bags in unattended classrooms or other areas are considered "unattended" and may be confiscated by faculty or staff as a protection against theft. If confiscated, the student will receive a warning before getting the laptop back. If the laptop is confiscated a second time, the student may be required to get a parent signature acknowledging financial responsibility before getting the laptop back, along with other potential appropriate consequences. Unattended and unlocked equipment, if stolen - including at school - will be the student's responsibility.

2. Computer bags - *New Option This Year*

Students must use a computer bag. Students will be allowed to use their own computer bag. Backpacks, "Messenger Bags", and computer bags will all be allowed but must follow these requirements…
- The bag must have a specific pocket designed to protect computers.
- The bag must be able to fit under any desk in the school.
- Must be approved by the technology coordinator

If the student chooses not to buy a bag, the student will be given a computer bag that they are required to use to carry their computer in during the school day and outside of school. It is specially designed for the computer that students are using. It is important to keep the bag clean, and take time to remove any items like paper clips that can scratch the exterior of your computer. Static electricity may develop in the bag during the cold, dry winter months, and a simple solution to reduce this problem and to keep your bag smelling fresher is to put a dryer sheet in your bag.

3. Keep your laptop away from all liquids.

Exposure to liquids will severely damage a laptop and will result in large repair costs. Water, pop, juice, power drinks, coffee, etc. will all ruin your computer completely. Keep your friends' food and liquid away from your laptop. Open cans of pop and cups of coffee (even those with lids) are especially dangerous. Do not put a bottle of water/pop/etc. in your backpack with your laptop--even if it is sealed.

4. Only One User

Do not allow anyone else to use your computer other than your parent or guardian. Loss or damage that occurs when anyone else is using it will be your responsibility.

5. Computer problems

It is a student's responsibility to maintain a 100% working computer at all times.
If the student's computer is not working properly the student needs to take the computer to the Technology Coordinator or the office. If the computer cannot be fixed immediately, the student will be issued a different computer to use on a temporary basis.
Do not attempt to remove or change the physical structure of the computer, including keys, screen cover or plastic casing. Doing so will void the warranty, and the student/family will be responsible for 100% of the repair or replacement cost.

6. Cleaning the Computer

Use a soft, dry, lint-free cloth in most cases when cleaning the computer. If necessary, the cloth may be dampened slightly to assist in the cleaning areas that do not appear to be coming clean with the dry cloth. Computer screens show fingerprints and smudges easily, but be sure to follow proper cleaning procedures to keep your screen looking new. Never use cleaning products with acetone or ammonia. Screens cost over $800 to replace, so it is imperative that they are cleaned appropriately (as listed above) or with cleaners that have been approved by the school technology coordinator or administration office.
Read and follow any maintenance alerts from the school technology personnel or the administration office.

7. Shutting down the Computer.

Shut down the computer when it won't be used for an extended duration. Putting your computer to sleep and not using it for several days can drain the battery to a point where it may no longer accept a charge. Wait until the sleep light on the front of the computer pulses before moving it.

8. Closing the Computer

The laptop lid/screen needs to be completely closed when moving it from one point to another.

Meyer's Notes for…
Superintendent Evaluation for the Bellevue Community School District
2017-2018 School Year (Emphasis was on Standard 1 and 2 in June of 2017)

Iowa Code 284A.7
Evaluation requirements for administrators

A school district shall conduct an annual evaluation of an administrator who holds a professional administrator license issued under chapter 272 for purposes of assisting the administrator in making continuous improvement, documenting continued competence in the Iowa standards for school administrators adopted pursuant to section 256.7, subsection 27, or to determine whether the administrator's practice meets school district expectations. The evaluation shall include, at a minimum, an assessment of the administrator's competence in meeting the Iowa standards for school administrators and the goals of the administrator's individual professional development plan, including supporting documentation or artifacts aligned to the Iowa standards for school administrators and the individual administrator's professional development plan.

Standard #1: An educational leader promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. (Shared Vision)

Specific Measurements & Goals

1. Lead the Bellevue Schools in creating a vision and system to develop 21st Century skills and technologies needed to insure that Bellevue CSD students are successful in their future, along with communicating this to staff, community members, parents, and other stakeholders through positive relationships and partnerships. (Standard 1)

Indicators:

Continue the implementation of the 1:1 program, and other programs that go with this (online learning, online resources to enhance and go beyond the traditional textbook, flipped/blended learning, etc.).

- **Problem-Based Learning; "Passion with a Purpose"**
- **College course enrollments increasing; Leader in the EICC district and the AEA; Statewide recognition**
- **"Learning beyond the textbook" as a component**

Continue providing professional development for staff members on the use of 21st Century teaching skills and methods.

- **Weekly updates to staff**
- **Professional Development offerings through Teacher Quality Funds (after school sessions), with a variety of needs addressed for personalized learning for teachers; Professional Development Opportunities of staff selection**
- **Professional Development "Beyond Bellevue"**
- **Standards-Based Grading Work and Learning**

Continue pursuing "real and relevant" learning experiences for students in their daily lives at school. This could be done in school, or through community partnerships for student learning.

- **Developing community partnerships**
    - **Bellevue BIG work; Jackson County Economic Alliance, Need more businesses, etc….**
    - **Internship Opportunities for the future through meetings with the Jackson County Economic Alliance and businesses associated with the organization**
- **Tours of businesses**
- **Bellevue BIG components extending to the community**
- **SIAC & CTE Meetings**
    - **4 this school year**

Continue implementation of a curriculum that meets national and state standards, but also the needs of our local community and its stakeholders.

- **We need more personalization in learning and this will continue to be a focus...beyond the textbook and beyond the school walls.**
- **Iowa Core implementation - Unit Planning (with a common sense approach...we need to make sure we are pursuing this with an approach not solely focused on every student learning something the same way at the same time).**
- **Preparing students for the future with real/relevant activities stressed**
- **Problem-Based Learning Implementation PK-12**
  - **Exhibit Days/Nights are making progress (more than last year)**
- **"Community Input" through CTE and SIAC**
- **Community events and community involvement**

Communicate with community members, parents and other stakeholders through a variety of manners, including:

- **Facilities Committee Meetings**
- **Individual and group meetings outside of school**
- **Rotary**
- **Jackson County Economic Alliance**
- **City of Bellevue**
- **"Believe in the Blue" video update (weekly)**
- **Newspaper Articles**
- **Senior Center**
- **Masonic Lodge**
- **Electronic Newsletter**
- **Surveys to community members on the Bellevue Elementary building**

School Committees (School Improvement Advisory Council, Career and Technical Education Committee, etc.)

- **SIAC, CTE – Great attendance, and notes posted online; Facilities Committee (City of Bellevue representatives also included)**
- **Rotary**
- **DLT**
- **Anti-Bullying Committee**
- **BEA Meetings - Will work on the employee handbook for use in the 2019-2020 school year during the 2018-2019 school year with BEA representatives and other staff**
- **TLC Committee**
- **TQ Committee**

Community organization membership, etc.

- **Rotary**
- **Hometown Pride Committee (meetings monthly at 7:00 AM, with BHS student Toby Giesemann serving as the vice-president of the group). Also, anticipate Bellevue BIG involvement with some of the projects, along with other classes and students.**
- **Involvement with the City of Bellevue on facilities**
- **City Conversations and Partnerships**
- **Bellevue Chamber of Commerce**

Develop a manner to communicate with alumni and current residents via social media, newsletter, etc.

- **Facebook maintained and used daily for the BCSD**
- **Video message weekly**
- **Twitter**
- **School website page for Superintendent**
- **Updated district website on a regular basis**
- **Monthly electronic newsletter**

Develop a consistent manner to "market" the school district.

- **Updated Website**
- **Bellevue CSD brochures**
- **Advertising/Marketing online**
- **Multiple discussions throughout the year at community meetings about our district**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments:

Standard #2: An educational leader promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional development. (Culture of Learning)

Specific Measurements & Goals

2. Lead a district-wide student assessment program that measures student learning and enables students to demonstrate their skills and enables high expectations for student learning. (Standard 2)

Indicators

Provide "Exhibit Nights" and other presentations for students to demonstrate their work to parents, community members, other students, administration, board members, and others to show their learning in a relevant and meaningful manner.

- **I need to do more to get this happening consistently from my perspective...Encouraging staff to participate in these opportunities, and many teachers are offering opportunities similar to these**
- **Guest speakers in the district (both buildings)**
- **Student Learning pictures online (Facebook, Twitter, Website, etc)**
- **Opening our school for other districts to learn**
- **Requiring community involvement for each grade level next year**

Continue to provide technological and human resources for students to assist in their learning of material (in addition to class time and as a separate entity for learning material of interest to the individual student). –

- **"Beyond the Textbook" learning**
- **"Bellevue BIG"**
  - **English credit at Bellevue BIG**
- **Internship Opportunities**
  - **STEP Coach**

Continue to explore "Problem-Based Learning" (with staff) for student learning, and other similar "hands-on" and "high interest" learning that meets both student interests and learning standards.

- **Technology Conferences**
- **IASB meetings**
- **AEA meetings, and presenter at the AEA on this**
- **Visits to other schools for administration and teachers**
- **High Tech High visit and Professional Learning Conference participation in the past, and HTH visit again in the future or similar learning conference**
- **"Iowa Big" visits for staff not attending in the past.**
- **Staff visits to Bellevue BIG during the 2018-2019 school year**

Sharing data of our students for Iowa Tests, MAP, ACT, and other assessments with parents, students, staff and board members.

- **Educating in SIAC and CTE**
- **Still seeking best way to measure learning, beyond traditional Iowa Testing**
- **Relevant Testing is a key that is being searched for by all staff**
- **Connecting multiple testing data to each other for individual students and entire classes.**

Provide professional development to the administrative team and board members on assessments and "real and relevant" learning.

- **PBL presentation**
- **Finance information (to board and staff)**
- **"Comet Curriculum" monthly at Board Meetings**
- **Legislative Updates**
- **Real and Relevant Learning (Daggett information) in the 2018-2019 school year**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments:

Standard #3: An educational leader promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment. (Management)

Specific Measurements & Goals

3. Lead in the monitoring of the "financial health of the district." (Standard 3)

Indicators:

Present fiscal information at school board meetings, and at other platforms in the community.

- **"Comet Finance Presentations"**
- **Senior Center Presentation on finance and the BCSD in general**
- **Trend line information**

Train school board members in regard to Iowa School Finance at monthly board meetings and other times throughout the year. This will include an explanation of specific finance terms, and the application of school finance when making decisions for the district

- **Comet School Finance Presentations**
- **Adjust information to the needs and requests of members**
- **Trend line information**

Provide relevant information to school board members and the community on infrastructure needs, and develop a plan for infrastructure "improvements" and needs.

- **Facilities Committee**
- **Work with architects (Legat) in individual and team meetings**
- **Community Engagement meetings**
- **Board Notes**
- **Ongoing Facilities Meetings with the Board**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments:

Standards #4: An educational leader promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs and mobilizing community resources. (Family and Community)

- **Parent and Community Groups**
- **Facebook**
- **Webpage expansion and improvement**
- **Visibility in community and at school**
- **Community Collaboration on Facilities and School/Community "Wants & Needs"**
- **Attendance at events (athletics, fine arts, etc.)**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments:

Standard #5: An educational leader promotes the success of all students by acting with integrity, fairness and in an ethical manner. (Ethics)

- **Listening**
- **Transparency with board members, staff, community, and all entities associated with the district**
- **Ethics presentation to all staff in August 2017 (will repeat parts in August of 2018)**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments:

Standard #6: An educational leader promotes the success of all students by understanding the profile of the community and responding to, and influencing the larger political, social, economic, legal, and cultural context. (Societal Context)

- **Committee meetings with community members and staff**
- **Legislative Contact**
- **Community visibility**
- **Attendance at events of students (school and non-school related)**

	Poor	Adequate	Very Good	Excellent
Level of Accomplishment	1	2	3	4

Comments: